

September 20, 2019



BOARD OF DIRECTORS MEETING

**Hal Holmes Community Center
Kittitas County
Ellensburg, Washington**

Count	ByLaws Ref	Population	Executive Board Seat	Title	First Name	Last Name	County
13.5	< Quorum						
Executive Committee							
1	3.4a		President	Commissioner	Scott	Hutsell	Lincoln
2	3.4a		1st Vice-President	Commissioner	Robert	Gelder	Kitsap
3	3.4a		2nd Vice-President	Commissioner	Michael	Largent	Whitman
4	3.4b, 3.17.2		IP-President	Councilmember	Stephanie	Wright	Snohomish
Board of Directors							
			Board Seat	Title	First Name	Last Name	County
5	3.4b		P-President	Commissioner	Dave	Sauter	Klickitat
6	3.4b		P-President	Commissioner	Helen	Price Johnson	Island
7	3.4f	2,226,300	King County Executive	Executive	Dow	Constantine	King
8	3.4e 1	2,226,300	King County Council	Councilmember	Joe	McDermott	King
9	3.4e 2	888,300	Pierce County	Councilmember	Jim	McCune	Pierce
10	3.4e 3	818,700	Snohomish County	Councilmember	Nate	Nehring	Snohomish
11	3.4e 4	515,250	Spokane County	Commissioner	Mary	Kuney	Spokane
12	3.4e 5	488,500	Clark County	Councilor	Eileen	Quiring	Clark
13	3.4e 6	285,800	Thurston County	Commissioner	John	Hutchings	Thurston
14	3.4e 7	270,100	Kitsap County	Commissioner	Charlotte	Garrido	Kitsap
15	3.4e 8	255,950	Yakima County	Commissioner	Ron	Anderson	Yakima
16	3.4e 9	225,300	Whatcom	Executive	Jack	Louws	Whatcom
17	3.4e 10	201,800	Benton	Commissioner	James	Beaver	Benton
18	3.4d 1		Eastern Region	Commissioner	Chris	Branch	Okanogan
19	3.4d 2		Eastern Region	Commissioner	Wes	McCart	Stevens
20	3.4d 3		Eastern Region	Commissioner	Jim	Johnson	Walla Walla
21	3.4d 4		Eastern Region	Commissioner	Karen	Skoog	Pend Oreille
22	3.4c 1		Western Region	Commissioner	Kenneth	Dahlstedt	Skagit
23	3.4c 2		Western Region	Commissioner	Edna	Fund	Lewis
24	3.4c 3		Western Region	Commissioner	Vickie	Raines	Grays Harbor
25	3.4c 4		Western Region	Commissioner	Dennis	Weber	Cowlitz
			Board Alternate Seat	Title	First Name	Last Name	County
1	3.4f	2,226,300	King County Executive	Councilmember	Reagan	Dunn	King
2	3.4e 1	2,226,300	King County Council	Councilmember	Kathy	Lambert	King
3	3.4e 2	888,300	Pierce County	Councilmember	Derek	Young	Pierce
4	3.4e 3	818,700	Snohomish County	Councilmember	Terry	Ryan	Snohomish
5	3.4e 4	515,250	Spokane County	Commissioner	Josh	Kerns	Spokane
6	3.4e 5	488,500	Clark County	Councilor			Clark
7	3.4e 6	285,800	Thurston County	Commissioner	Gary	Edwards	Thurston
8	3.4e 7	270,100	Kitsap County	Commissioner	Ed	Wolfe	Kitsap
9	3.4e 8	255,950	Yakima County	Commissioner	Norm	Childress	Yakima
10	3.4e 9	225,300	Whatcom	Councilmember	Rud	Browne	Whatcom
11	3.4e 10	201,800	Benton	Commissioner	Jerome	Delvin	Benton
12	3.4d 1		Eastern Region	Commissioner	Brad	Peck	Franklin
13	3.4d 2		Eastern Region	Commissioner	Rich	Stevens	Grant
14	3.4c 1		Western Region	Commissioner	Robert	Jackson	Lewis
15	3.4c 2		Western Region	Commissioner	Mark	Ozias	Clallam
Affiliate Presidents							
			Board Affiliates (Non-voting Mbrs)		First Name	Last Name	County
			ACCIS		Eddy	Sherman	Kitsap
			ACHS		Doug	Washburn	Kitsap
			WACCCs		Debbie	Thompson	Island
			WCAA		John	Dickson	Spokane
			WSACE		Eric	Pierson	Chelan
			WSACRPD		Erik	Johansen	Stevens
			WSALPHO		Theresa	Adkinson	Grant-Grant Health
			WSEMA		Sandi	Duffey	Grant
			WSUEXT		Andrew	McGuire	Grant
			WACSWM	Co-Chair	Brenda	Blanchfield	Chelan
				Co-Chair	Matthew	Zybas	Snohomish



WSAC BOARD OF DIRECTORS MEETING

Friday, September 20, 2019, 8:30 a.m. - 12:30 p.m.
 Lunch Provided
 Call in Information: 1-800-430-0714
 Meeting #: 5540243

Kittitas County
 Hal Holmes Community Center
 209 N Ruby St.
 Ellensburg, WA 98926

TIME*	Encl.	PRESENTER(S)	AGENDA	TYPE
8:30 a.m.		President Hutsell	CALL TO ORDER and Introductions; Establish Quorum	
	√	President Hutsell	1. APPROVE Agenda	Action
	√	President Hutsell	2. APPROVE MINUTES: May 8, 2019	Action
		President Hutsell	3. President's Report	Report
WSAC BUSINESS				
8:40 a.m.	√	Eric Johnson Mellani McAleenan Paul Lawrence	4. Litigation Program Update – Possible Executive Session Regarding Current and Pending Litigation - Spokane County - Unfunded Mandate - Indigent Defense - Amicus Brief Update	Update Possible Action
9:45 a.m.		Break		
10:00 a.m.	√	WSAC Officers: President Hutsell 1 st Vice President Gelder 2 nd Vice President Largent Past President Wright WSAC Staff: Eric Johnson Bridget Lockling Derek Anderson Mellani McAleenan	5. 2020 Proposed WSAC Budgets a) Proposed 2020 Special Fund Budget b) Proposed 2020 WSAC Operating Budget c) Proposed 2020 WSAC Strategic Litigation and Communication Program Budget d) Proposed 2020 General, Transportation, Public Lands, Human Services, and Strategic Litigation and Communication Dues Assessment Schedules <i>Actions: Consider Adopting Resolution 2019-10</i> a) <i>Recommending 2020 WSAC Special Fund Operating Budget</i> b) <i>Recommending Proposed 2020 WSAC Operating Budget</i> c) <i>Recommending 2020 Strategic Litigation and Communication Program Budget</i> d) <i>Recommending 2020 WSAC General, Transportation, Public Lands, Human Services, and Strategic Litigation and Communication Program Dues Assessment Schedules</i>	Action
11:00 a.m.	√	President Hutsell Eric Johnson	6. 2019-2020 Legislative Steering Committee Roster <i>Actions: Consider Confirmation of 2019-2020 Legislative Steering Committee Roster</i> <i>Resolution: 2019-11</i>	

TIME*	Encl.	PRESENTER(s)	AGENDA	TYPE
11:10 a.m.	√	President Hutsell Eric Johnson	7. 2019-2020 Federal Issues and Relations Committee <i>Actions: Consider Confirmation of 2019-2020 Federal Issues and Relations Committee Roster</i> <i>Resolution: 2019-12</i>	Action
11:20 a.m.	√	Derek Anderson	8. Boards and Commissions (Nominations and Appointments) <i>Actions: Consider Adopting Resolution 2019-13 through 2019-16</i>	Action
11:30 a.m.	√	Eric Johnson	9. Comprehensive Policy Manual Review	Update
STAFF REPORTS – SUBMITTED IN WRITING				
	√	Eric Johnson	10. Executive Director	Report
	√	Bridget Lockling	11. Finance and Administration	Report
	√	Derek Anderson	12. Communications and Member Services	Report
	√	Mellani McAleenan	13. Policy and Legislative Relations	Report
OTHER BUSINESS				
11:40		Commissioner Dahlstedt Commissioner McCart Councilmember Wright Others	14. NACo Reports	Report
		Board Members	15. WSAC Board of Director Reports from Activities on Statewide Boards and Commissions <i>Presentation by WSAC Board Members on Current Issues relating to Statewide Boards and Commissions they serve/represent WSAC on</i>	Report
Noon		President Hutsell	Adjourn	
		LUNCH PROVIDED	Legislative Steering Committee, 12:30 p.m. – 3:30 p.m.	

*ALL times are approximate only

Next Meeting: Tentatively Scheduled for Tuesday, November 19, 2019, Noon – 3:00 p.m.
2019 County Leaders Conference - Davenport Grand Hotel, Spokane County, Spokane

Washington State Association of Counties
MINUTES OF MEETING OF THE BOARD OF DIRECTORS
May 8th & 10th, 2019

Opening

A regularly scheduled meeting of the Board of Directors of the Washington State Association of Counties (WSAC) was held on Wednesday, May 8, 2019 starting at approximately 6:30 p.m. at the Courtyard Richland Columbia Point, Benton County, Richland, Washington. All directors had been previously notified of the meeting pursuant to the Association Bylaws.

Board members present: President Scott Hutsell, 1st Vice President Robert Gelder, 2nd Vice President Michael Largent, Immediate Past President Stephanie Wright (via phone), Past President David Sauter, Past President Helen Price Johnson, Ron Anderson, Chris Branch, Rud Browne, Ken Dahlstedt, Jerome Delvin, Edna Fund, John Hutchings, Bobby Jackson, Jim Johnson, Mary Kuney, Kathy Lambert, Wes McCart, Jim McCune, Mark Ozias, Eileen Quiring, Vickie Raines, Karen Skoog, Richard Stevens, Dennis Weber and Derek Young. A quorum was present.

Staff and others present: Eric Johnson, Mellani McAleenan, Bridgett Lockling, Derek Anderson, Melissa Archuleta, Jason Bergquist, Jaime Bodden, Maxx Couch, Paige DeChambeau, Lynn Fiorillo-Lowe, Paul Jewell, Paul Lawrence and Tyler Melhart. Other Attendees: Mike Backman, Jon Blom, Kate Dean, Doug England, Al French, Bob Hamlin, John Marshall, Laurie Osiadacz, Jim Potts, Jim Sizemore, Jamie Stephens, Dan Sutton and Guests.

Call to Order and Approval of Agenda: The meeting was called to order at 6:30 p.m. It was moved by Vickie Raines, seconded by Edna Fund to approve the agenda as drafted. The motion passed.

Approval of minutes of previous meeting: A motion was made by Wes McCart and seconded by David Sauter to approve the minutes as drafted. The motion carried to approve the minutes of the January 30, 2019 WSAC Board of Directors Regular Meeting as drafted. The motion passed.

President's Report: President Hutsell provided an update on the conferences and meetings he and Eric attended.

WSAC Business Actions

Statewide Boards and Commissions: Derek presented the State Boards and Commission positions that WSAC was recruiting for:

Resolution #2019-04: A motion was made by David Sauter and seconded by Vickie Raines to approve Resolution #2019-04 to appoint Mark Storey, Whitman County Engineer, to the County Boards Administrative Board 20,000 - 125,000 population. The motion passed.

Resolution #2019-05: A motion was made by Vickie Raines and seconded by Helen Price Johnson to approve Resolution #2019-05 to appoint a WSAC Member, Rob Coffman, Lincoln County Commissioner, to the County Boards Administrative Board 20,000 or less. The motion passed.

Resolution #2019-06: A motion was made by Jim Johnson and seconded by David Sauter to approve Resolution #2019-06 to appoint a WSAC Member, Bob Koch, Franklin County Commissioner, to the County Boards Administrative Board 20,000 - 125,000 population. The motion passed.

Resolution #2019-07: A motion was made by Wes McCart and seconded by Helen Price Johnson to approve Resolution #2019-07 to fill the Noxious Weed Control Board with the appointment of Randy Johnson, Clallam County Commissioner. Motion passed.

Resolution #2019-08: A motion was made by Vickie Raines and seconded by Edna Fund to approve Resolution #2019-08 to fill the vacancy on the Public Works Board with the appointment of Sharon Trask, Mason County Commissioner. The motion passed.

Washington State Association of Counties
MINUTES OF MEETING OF THE BOARD OF DIRECTORS
May 8th & 10th, 2019

WSAC Comprehensive Policy Manual Amendments: Eric Johnson presented and discussed the following amendments to the WSAC Comprehensive Policy Manual:

Section 1, Personnel. Amends Section 1, Part 3 – Hours of Work
Adds Infant at Work Program

Section II, Members. Amends Part 12 – Interim Integrated Strategic Legislative Advocacy, Communication, and Legal Activities Program Policy
Makes technical corrections and policy updates, refinement, and alignment with operational practices.

Resolution #2019-09: A motion was made by Wes McCart and seconded by Kathy Lambert, to approve the Revisions and amendments to the WSAC Comprehensive Policy Manual. The motion unanimously approved.

Legal Affairs

The Board announced an **EXECUTIVE SESSION**, in compliance with RCW 42.30. 110(1) (i), to discuss current and potential litigation at 7:40 p.m. and were joined by members of the Legislative Steering Committee. The session ended at 8:30 p.m. The Board **EXTENDED** the **EXECUTIVE SESSION** for an additional 15 minutes. WSAC's legal counsel, Paul Lawrence was present. No decisions were made. **EXECUTIVE SESSION** concluded at 8:45 p.m.

Mellani McAleenan updated the members on the current Amicus Brief requests that WSAC is involved in.

Reports

Member Reports & Staff Reports: Member and staff reports were made available in the board packet.

May 8, 2019 Board of Directors Meeting Recessed

Recessed: There being no further business; President Scott Hutsell recessed the meeting at 9:20 p.m.

May 10, 2019 Board of Directors Meeting Recessed

Reconvened: President Hutsell reconvened the WSAC Board of Directors at 9:10 am on Friday, May 10 for any Board action and discussed the findings from the LSC meeting conducted on May 9th.

Closing

Next Meeting: The next meeting of the Board of Directors will be on Friday, September 20, 2019 at the Hal Holmes Community Center, Kittitas County, Ellensburg, Washington.

Adjourn: There being no further business; President Scott Hutsell adjourned the meeting at 9:55 a.m.

Respectfully submitted:

Scott Hutsell, WSAC President

Michael Largent, WSAC Second Vice President

September 20, 2019



BUSINESS ACTION AND REPORTS

Litigation Update, August 27, 2019

Spokane County

This case challenges the constitutionality of Senate House Bill 2887 (2018) requiring Spokane County to elect a five member, by district, Board of County Commissioners. This legislation violates the uniformity clauses of Article XI of the Washington State Constitution and creates a precedent for the legislature to impose different requirements on different counties.

- Legal action authorized by WSAC Board of Directors, November 13, 2018.
- Attorney General Ferguson declined our request to “Investigate and Institute Legal Proceedings on the Unconstitutionality of Senate House Bill 2887”.
- WSAC filed complaint for Summary Judgment in Spokane County Superior Court on February 26, 2019, that the imposition of differing systems of government violates the Constitution’s uniformity requirements. Const. art. XI, §§ 4, 5; art. II, § 28.
- Plaintiffs are Washington State Association of Counties, Spokane County, Al French, and John Roskelley (former Spokane County Commissioner).
- Communication activities:
 - Spokane County contract lobbyist Mike Burgess and Eric Johnson met with most Spokane area Legislators;
 - Eric Johnson, President Hutsell, and Spokane County Commissioner Kuney met with local media;
 - Communicated to WSAC Members.
- State’s Answer, received March 11th.
- WSAC Motion for Summary Judgment submitted April 26th.
- State Response Submitted May 13th.
- WSAC Response Submitted May 20th.
- Hearing and oral arguments heard by Spokane County Superior Court Judge Maryann Moreno on Friday, May 31st.
- Judge Moreno’s ruled on August 16, 2019, in favor of the State, stating that she is “*not convinced that SHB 2887 violates the Washington State Constitution. I am not satisfied that the County has met the burden of proof beyond a reasonable doubt.*”
- WSAC and Co-Plaintiffs have 30 days to appeal.

Unfunded Mandate

This case will challenge that Senate Bill 5472 (Ballot Drop Box Bill) is a violation of RCW 43.135.060, Prohibition of new or extended programs without full reimbursement.

- Legal action authorized by WSAC Board of Directors, November 13, 2018.
- Gary Rowe (WSAC Contractor) worked with County Auditors/Election Managers from all 39 counties regarding Ballot Drop Box installation costs, operation costs, claims filed. Cross checked with data from the Secretary of State’s Office.
- Facilitated meeting with WSAC leadership and Washington State Association of County Auditors leadership to discuss pending litigation. Briefed WSACA members during session.
- WSAC Board/LSC briefed on May 8th.
- Finalizing Draft Complaint.
- Briefed WSACA on June 10th.
- Briefed WAPA on June 19th.
- Will have complaint reviewed by selected County Auditors and Prosecuting Attorneys.
- Snohomish County and Whitman County will join WSAC as co-plaintiff(s).

Indigent Defense

Potential legal action regarding the State's constitutional duty to provide trial court indigent defense funding.

- Pacifica Law Group has initiated the preliminary research and analysis regarding potential and likely claims – statutory and constitutional.
- WSAC will Amicus on a pending case that asks if the State of Washington or the Washington State Office of Public Defense has an actionable duty to cure claimed systemic and significant deficiencies in a county's provision of indigent defense services to juveniles charged with criminal offenses.
 - In 2017, plaintiff, supported by the ACLU, sued the state alleging that Grays Harbor County systemically failed to provide constitutionally adequate indigent juvenile defense. Grays Harbor County was not named as a party to the suit. Davison asked the Thurston County Superior Court to declare that the State and OPD have a duty to act when they become aware of a systemic failure by a county to provide constitutionally adequate indigent juvenile defense.
 - The trial court ruled that the State has a duty to act if it knows of a county's systemic failure to provide constitutionally adequate indigent juvenile defense, without regard to whether the county could more appropriately remedy the problem itself.
 - The State filed a motion for direct review to the Supreme Court on January 28, 2019, and the Court accepted review.
- Formal request by the Grays Harbor Board of County Commissioners for WSAC to submit an Amicus Curiae Brief.
- The WSAC Executive Committee approved amicus involvement on April 7, 2019.
- The Pacific Law Group will draft the brief on behalf of WSAC, which is likely due late summer.
- We will ask for review of prosecutors on WSAC Legal Committee.
- Reviewing potential concurrent or subsequent legal actions.

Attorney General Opinion – Appointment to Vacant State Legislative Position

- Pacifica Law Group developed analysis of AGO Opinion 1985-01(as well as other AGOs spanning a period of 1965-1987) which opines that a sitting county commissioner (council member) cannot be appointed to a vacancy in the legislature.
- Pacifica Law Group analysis found that, "under the Washington State Constitution and state law, a sitting county commissioner or councilmember should be eligible to be appointed to a vacant state legislative position."
- February 22nd – WSAC Legal Committee reviewed the Pacifica Law Group legal analysis and agreed to reach out to Skagit County Prosecuting Attorney Rich Wyrich asking him to seek a new AGO on the issue.
- Both San Juan County Prosecuting Attorney Randy Gaylord and Whatcom County Prosecuting Attorney Eric Richey sought an AGO.
- AGO accepted Prosecutor Richey's request - <https://www.atg.wa.gov/pending-attorney-generals-opinions#richey>.
- Pacifica will update original analysis and submit to the Office of the Attorney General on behalf of WSAC.

Amicus Briefs

- Kittitas County v. Dept of Transportation – Noxious Weed Control Assessments – Brief filed in Court of Appeals March 1.
- Judges of Benton and Franklin Counties Superior Court v Michael Killian, Franklin County Clerk – Can the courts compel BoCC to expend funds through a local court rule is our interest. Supreme Court will consider in the fall. Kitsap County Chief Deputy Prosecuting Attorney Jacquelin Aufderheide filed an amicus brief on WSAC's behalf on July 26.
- Gipson vs Snohomish County, Public Records – Oral Arguments in February.
- Tulalip Tribes v. Smith (9th Cir. Nos. 18-36062, 18-36075) Sales and Use Tax on businesses on Tribal Land. Coordinating with Municipal Attorneys Association and considering outside counsel. Case stayed pending settlement negotiations.
- Grays Harbor County - *Davidson v. State*, No. 96766-1 - Whether the State of Washington or the Washington State Office of Public Defense has an actionable duty to cure claimed systemic and significant deficiencies in a county's provision of indigent defense services to juveniles charged with criminal offenses. Formal request received from Grays Harbor County. Pacifica Law Group assigned.
- WSAC's executive committee approved the submission of an amicus brief in the matter of King County v. King County Water Districts regarding rights of way and franchise agreements. Due to the shortness of time and the lack of a civil deputy prosecutor volunteer to draft the brief, WSAC engaged Jeremy Roller of Arete Law upon the recommendation of the Pacifica Law Group, counsel in this case for King County. Mr. Roller filed a motion requesting a short extension of time to file the brief on July 26, which was granted. The brief is due on August 9.
- Bednarczyk v. King County, WA Supreme Court no. 96990-6 – Should jurors be paid minimum wage. Spokane and Kitsap have completed request form. WAPA drafting Amicus Brief.
- Edward Kilduff v. San Juan County, Public Records, Failure to Exhaust Administrative Remedies. Working with AWC/WSAMA on potential brief.
- Teamsters Local 839 v. Benton County, Court of Appeals, Division III – Repayment of accidental overpayment of wages to some Sheriff's Office (SO) employees for hours not worked.

Pending Requests –

- Martin v. City of Boise, 902 F.3d 1031 (9th Cir. 2018), reh'g en banc denied 920 F.3d 584 (9th Cir. 2019) (Homelessness/Camping/If not enough bed space)
- Pending request considered by Executive Committee – BIAW v. Inslee, WDFW – Thurston County Superior Court, seeking to prevent WDFW from issuing civil citations hydraulic permit violations that are not grounded in legitimate authority either because HB 1579 violates the constitution or because Inslee's vetoes do.



LITIGATION UPDATE

September 2019

1) **Kittitas County v. WA State Department of Transportation**

- Div. II, Court of Appeals, No. 52329-9-II

Issue

Whether the state Department of Transportation must pay its share of a county's noxious weed program's costs.

Background

As required by state law, Kittitas County provides noxious weed services to all landowners in the county, including DOT. Kittitas County is appealing a superior court summary judgment order exempting DOT from paying for noxious weed services to DOT owned land.

The case has been appealed to the Court of Appeals. Kittitas County's brief, as petitioner, has been filed; and DOT's brief was due at the end of November; however, DOT was granted a continuance to December 21, 2018. Any amicus brief would be due 45 days after DOT's brief, approximately January 12, 2019. Kittitas County requested an amicus brief from WSAC.

Status

WSAC's amicus brief, drafted by Pacifica Law Group, was filed with the Court of Appeals on March 1, 2019 upon leave from the court to file late. Oral argument is scheduled for October 24, 2019.

2) **Ron Gipson v. Snohomish County**

- Supreme Court, No. 96164-6

Issue

Did the County properly claim investigative records exempt under RCW 42.56.250(6) when the investigation into discrimination was active and on-going as of the date of the request?

Background

This case involves a question of first impression: does an agency determine the applicability of an exemption on the date the request is received or on the date responsive records are produced? In this case, the request was received on December 1, 2014. On that date, the EEOC investigation sought was active and on-going. The investigation closed on February 2, 2015. In response to the December request, the County produced five installments of responsive records. Four were provided after the investigation was closed. The County applied the exemption found at RCW 42.56.250(6) as of the date the request was received and continued to apply it throughout the production of installments. Mr. Gipson challenged the continued use of the exemption after February 2, 2017, arguing that the exemption no longer applied once the investigation had closed and that the County violated the PRA by applying the exemption as of the date the request was received.

The trial court ruled in the County's favor, and the Court of Appeals affirmed the trial court's decision.

The Supreme Court granted review on November 27, 2018, and oral argument will be set for late February. Snohomish County requested WSAC file an amicus brief. WSAC joined the brief from the Washington State Association of Municipal Attorneys, prepared and submitted by Charlotte Archer of Inslee Best.

Status

The brief was filed on January 11, 2019, and the case was heard on February 26, 2019.

3) Davison v. State of Washington and Washington State Office of Public Defense

- Supreme Court, No. 96766-1

Issue

Whether the State of Washington or the Washington State Office of Public Defense has an actionable duty to cure claimed systemic and significant deficiencies in a county's provision of indigent defense services to juveniles charged with criminal offenses.

Background

In 2017, plaintiff, supported by the ACLU, sued the state alleging that Grays Harbor County systemically failed to provide constitutionally adequate indigent juvenile defense. Grays Harbor County was not named as a party to the suit. Davison asked the Thurston County Superior Court to declare that the State and OPD have a duty to act when they become aware of a systemic failure by a county to provide constitutionally adequate indigent juvenile defense.

The trial court ruled that the State has a duty to act if it knows of a county's systemic failure to provide constitutionally adequate indigent juvenile defense, without regard to whether the county could more appropriately remedy the problem itself.

The State filed a motion for direct review to the Supreme Court on January 28, 2019, and the Court accepted review.

Status

The WSAC Executive Committee approved amicus involvement in March. The Pacific Law Group has been engaged to draft the brief, which is due at the end of September. Oral arguments have been scheduled for November 12, 2019.

4) Tulalip Tribes v. Smith

- US Court of Appeals, 9th Circuit, Nos. 18-36062, 18-36075

Issue

Does federal law preempt the State and County's imposition of taxes on non-Indian businesses in transactions with non-Indian customers?

Do the taxes interfere with Tulalip's sovereign right to make and be governed by its own laws by depriving the Tribes of funds for education and social welfare of tribal members and those living on the reservation?

Does the Indian Commerce Clause carve out a zone of economic interests—including taxation—in which only the federal government, not state and local governments, may regulate?

Background

The Tribes, joined by the United States as a Plaintiff-Intervenor, sought a declaration and injunction prohibiting the State of Washington and Snohomish County from collecting retail sales and use taxes, business and occupation taxes, and personal property taxes within a part of the Tulalip Reservation known as Quil Ceda Village. The Plaintiffs argue that these taxes should not be imposed because they are preempted by federal law, violate the Indian Commerce Clause, and infringe on Tulalip's tribal sovereignty.

The US district court first granted summary judgment on one count, holding that the Plaintiffs did not state a viable claim of relief under the Indian Commerce Clause. The district court then concluded that the State and County's taxes were not preempted under that test because there is no pervasive or comprehensive federal regulatory scheme governing *retail sales* activity in the Village, and Tulalip could not demonstrate more than a basic financial interest implicated by the State and County taxation. The court also held that the taxes do not infringe on Tulalip's tribal sovereignty.

Both the Tribes and the United States have appealed to the 9th Circuit Court of Appeals. Their opening briefs on appeal are currently due on April 1, 2019. The State and County's answering briefs will be due May 1, 2019, although we anticipate seeking a 30-day extension to May 31, 2019. The earliest an amicus brief in support of the State and County would be due is therefore seven days later, June 7, 2019. If the Plaintiffs seek an extension on their briefs, the due date will be even later.

Status

The WSAC Executive Committee approved amicus involvement. WSAC is currently exploring the option of filing a joint brief with WSAMA. However, the parties reopened settlement negotiations in late April, and the briefing schedule was vacated. A new schedule will be adopted if the case is not settled.

5) The Judges of the Benton and Franklin Counties Superior Court et al. v. Michael Killian, Franklin County Clerk, Superior Court of WA for Franklin County

- Supreme Court, No. 96821-7

Issue

Whether courts may compel a board of county commissioners to fund expenditures absent clear, cogent, and convincing evidence that the expenditures are necessary to hold court, conduct the administration of justice efficiently, or fulfill its constitutional duties.

Background

Benton and Franklin County Superior Courts adopted a court rule to order the Franklin County Board of Commissioners to appropriate additional funds for the Franklin County Clerk to maintain paper records after the electronic Odyssey record system was operational.

This case was heard by Kittitas County Superior Court Judge Scott Sparks. Plaintiff's motion for summary judgment seeking writ of mandamus was scheduled for hearing on December 7, 2018. The Kitsap County Board of Commissioners requested, and the Kitsap County Prosecuting Attorney agreed, to appear for WSAC as amicus in the case. The Kitsap County Prosecuting Attorney, by and through Chief Deputy Jacquelyn Aufderheide and Senior DPA Lisa Nickel, prepared and submitted the necessary briefing.

On December 10, 2018, Judge Scott Sparks ruled in favor of the judges, holding that it is the judges and not the clerk who decides when the timing of going paperless should occur. The Franklin County Superior Court Clerk is not authorized to disregard the authority of the court.

Status

A petition for review has been filed by the Franklin County Clerk to the Supreme Court, and we have been asked to inquire whether WSAC is willing to continue its amicus support. Former WA Supreme Court Justice Phil Talmadge will be filing a brief on behalf of the Washington State Association of County Clerks.

On July 26, 2019, Chief Civil Deputy Aufderheide prepared and submitted a new amicus brief similar to the one filed with the trial court, except that it responded to argument/contentions made in the Franklin County Superior Court's answer to WSAC's amicus brief and expanded WSAC's brief to describe the numerous functions county governments perform that may be impacted when judges demand extra-budget expenditures for judicial projects.

6) Bednarczyk, et al. v. King County

- Supreme Court, No. 96990-6

Issue

Whether jurors are entitled to minimum wage as employees under the Washington Minimum Wage Act.

Background

Washington's counties, including King County, pay jurors within a \$10 to \$25 range pursuant to state law.

Plaintiffs are hourly wage earners whose employers do not pay for jury service. They filed a claim in Pierce County Superior Court claiming that jurors should be paid minimum wage under the Washington Minimum Wage Act. They also sought a declaratory judgment on the grounds that insufficient juror pay necessitating economic hardship excusals effectively excludes jurors from services on the basis of economic status. They also included a racial disparity class and claim, but voluntarily dismissed it. While they aimed for a class action, no class was ever certified.

King County moved for and prevailed on summary judgment. Plaintiffs sought direct review, which was denied. The Court of Appeals affirmed the grant of summary judgment in favor of King County by a vote of 2-1, holding that (1) economic status is not a protected class under the Washington Law Against Discrimination, (2) an implied cause of action and remedy of increased juror pay is inconsistent with the legislative intent of the underlying statute, and (3) rejecting the argument that jurors are employees for purposes of the Minimum Wage Act.

Status

Plaintiffs sought review in the Washington Supreme Court, which was granted on July 29, 2019. Oral argument is set for October 29, 2019. Pam Loginsky, of the Washington Association of Prosecuting Attorneys, is drafting a joint brief for WSAC and the County Clerks.

7) Teamsters Local 839 v. Benton County

- Div. III, Court of Appeals, No. not yet assigned

Issue

Does RCW 41.56 (public employees' collective bargaining) trump RCW 49.48.200 and .210 (collection of overpayment of wages) such that public employers must collectively bargain the collection of overpayments?

Background

In November 2016, the Benton County Auditor's Office discovered the accidental overpayment of wages to corrections officers and patrol deputies in the Sheriff's Office. The Auditor's Office notified the Sheriff's Office who communicated with the affected employees. The Teamsters filed a preemptive grievance, which was withdrawn, and no until members timely challenged the occurrence or amounts of the overpayments.

In lieu of litigation to recover undisputed debt owed the county, and pursuant to express statutory authority in RCW 49.48.200 and .210, the Auditor's Office had the employees served with notice and deducted the overpayments in subsequent pay periods per the statutory requirements. The Teamsters filed two Unfair Labor Practice complaints against the county alleging that they should not have dealt directly with represented employees and not providing the Teamsters with the opportunity to bargain a repayment plan.

The Teamsters and the County filed simultaneous, pre-hearing cross-motions for summary judgment. Without a full evidentiary hearing, the examiner ruled that the county committed the unfair labor practices. The county was ordered to return the overpaid funds, including interest if requested, to the employees and bargain and negotiate a payment plan with the Teamsters. PERC affirmed the examiner's decision. The county filed a petition for review of PERC's administrative decision in superior court, which affirmed the decision.

Status

A briefing schedule has not yet been set. WSAC is in the process of recruiting a volunteer DPA to draft the amicus brief.

8) King County v. King County Water Districts Nos. 20, 45, 49, 90, 111, 119, 125, et al and Ames Lake Water Association, Dockton Water Association, Foothills Water Association, Sallal Water Association, Tanner Electric Cooperative, and Union Hill Water Association

- Supreme Court, No. 96360-6

Issue

May a county enact an ordinance that requires reasonable rental compensation for use of a county right-of-way, and may a county require minimum terms and conditions governing the use of the right-of-way in its franchise agreements?

Background

King County Ordinance 1803 requires water, sewer, gas, and electric utilities to pay reasonable rental compensation through a negotiated franchise agreement for their use of county rights-of-way (ROW). To date, public and private utilities have largely used county ROW for free. Shortly following passage of the ordinance, several district utilities declared their opposition and stated their intent to sue King County.

King County then filed an action for declaratory judgment seeking a ruling to confirm its legal authority to enact the ordinance. King County names the district utilities as defendants, and the private utilities subsequently interviewed. The utilities argued that King County lacked authority to charge reasonable rental compensation and imposed an illegal tax.

On cross-motions for summary judgment, the trial court ruled that King County did not have the authority to enact the ordinance, invalidating not only the franchise rental compensation but also ruling that the county could not require any minimum terms and conditions governing use of the ROW in its franchise agreements.

King County sought direct review by the Supreme Court and filed its opening brief on March 1, 2019.

Status

Having found no DPA to volunteer to draft an amicus brief, WSAC engaged Jeremy Roller and Denise Ashbaugh of Arete Law Group to draft the brief, which focused largely on the issue of minimum terms and conditions, because Pacific Law Group represented King County. WSAC's brief was filed on August 9, 2019. The utilities objected to the filing, necessitating a reply by WSAC. The Court accepted the brief over the objections of the utilities on August 16, 2019. Oral argument is set for September 17, 2019.

9) Sandra Ehrhart et al v. King County et al

- Supreme Court No. 96464-5

Issue

Does WAC 246-101-505, which directs a county to "[r]eview and determine appropriate action" when it receives notice of a "notifiable condition" such as a Hantavirus infection creates a duty upon which tort liability can be imposed or does the public duty doctrine bar tort liability as a matter of law?

Background

In December 2016, a commercial diagnostic lab notified King County that a resident of rural Redmond had tested positive for Hantavirus. Consistent with Department of Health (DOH) guidelines, King County sent a Public Health Nurse Investigator to review the case.

Health Departments send information to the public on a variety of health topics, including certain "notifiable conditions," i.e., diseases or conditions of public health importance. To that end, the Health Department's Communications office, in consultation with its Local Health Officer and condition-specific guidance from the Washington State Department of Health ("DOH"), determines when health notifications should be issued.

Due to the noncontagious nature of Hantavirus and the isolated nature of the resident, King County's Local Health Officer determined that issuing a public notice was not necessary.

In February 2017, King County was notified of Brian Erhart's unexplained death. He had been treated for flu-like symptoms at Swedish Hospital and discharged. The next day, his condition worsened, and he went to Overlake Hospital, where he later died. King County launched an investigation to determine the cause of death, which revealed he died of acute Hantavirus infection.

Mr. Erhart's estate has sued his treating physician, Swedish Health Services, and King County for negligence and wrongful death. The estate claims that the Health Department should have sent a health advisory to area healthcare providers after being notified of the December 2016 case of Hantavirus.

The trial court refused to grant King County's motion for summary judgment and instead "conditionally" granting the Estate's motion for summary judgment on the public duty doctrine dependent on the jury's factual findings at trial. The Supreme Court accepted the case on a motion for direct discretionary review.

Status

Pending WSAC approval. This case has been set for oral argument on November 12, 2019. Absent an extension, the deadline for filing amicus curiae motions and briefs is Friday, September 27.

10) Edward Kilduff v. San Juan County

- Supreme Court, No. 95937-4

Issue

Must a public records requestor exhaust administrative remedies prior to filing a claim in superior court?

Background

If a requestor of public records in San Juan County is not satisfied with the response they receive, the county code has a procedure requiring the requestor to submit a written request for review to the prosecuting attorney and allow two days for a response prior to initiating a public records lawsuit. The plaintiff in this case did not follow that procedure and filed the case without first requesting review from the prosecuting attorney.

In this case, the plaintiff filed a broad public records request with the county for a file of the prosecuting attorney. The prosecuting attorney spoke with the requestor to clarify his request and understood that the requestor/plaintiff wanted the final report issued by the prosecutor which had listed other documents the prosecutor had reviewed. If the other documents were wanted, then a follow up would occur. The public records clerk sent a follow up letter to the requestor/plaintiff stating this understanding, providing the final report and closing the request. The letter ended by saying "if you have any questions related to this request or believe we should have provided additional documents please let me know."

The requestor/plaintiff received the final report and letter but did not contact the public records clerk nor did he notify the prosecuting attorney in writing as required by the county code. Instead, he waited almost a full year following the County's response to his public records request and then went straight to court asserting he never intended to narrow his request during his telephone conversation and claiming damages. Had plaintiff followed administrative remedies and contacted the prosecuting attorney, the alleged miscommunication could have been identified and the records he sought promptly provided.

The superior court dismissed the plaintiff's claim for failure to exhaust his administrative remedies as required by the San Juan County Code.

Status

The Supreme Court accepted review on July 11, and oral argument is set for October 29, 2019. With the amicus brief due on September 13, and receiving no DPA volunteers, WSAC engaged Pacifica Law Group to draft the brief. The Association of Washington Cities and the Risk Management Service Agency are joining the brief.



WSAC Legal Expenditures

Activity	Total PTD as of 8/31/19	Budget	Remaining Balance	Projected 2020 Spending	Projected Balance
Specifically Funded Activities					
Indigent Defense Funding	\$30,660.00	\$25,000.00	(\$5,660.00)	\$150,000.00	(\$147,799.50)
Senate Bill 2887 (Spokane)	\$93,821.21	\$130,000.00	\$36,178.79	\$25,000.00	\$11,373.79
Senate Bill 5472 (Unfunded mandates)	\$29,795.11	\$120,000.00	\$90,204.89	\$85,000.00	\$6,005.39
General Activities		\$300,000.00	\$262,015.03		\$217,015.03
Amicus Briefs	\$23,230.26			\$45,000.00	
Legislative Appointments	\$10,474.90				
General Counsel	\$4,279.81				
Grand Total	\$192,261.29	\$575,000.00	\$382,738.71	\$305,000.00	\$77,738.71



September 20, 2019

TO: WSAC Board of Directors and Alternates

FROM: Eric Johnson, Executive Director

SUBJ: Proposed 2020 WSAC Special Fund Budget
Proposed 2020 WSAC Operating Budget
Proposed 2020 Litigation and Strategic Communications Budget
Proposed Dues Schedules for General, Transportation, Public Lands,
Human Services, Litigation and Communications

Background

The adoption of WSAC's Annual Budgets and Dues Schedules has four primary steps – each designed to facilitate understanding of WSACs revenue, expenditures and purpose. WSAC budget process is intended to be transparent, engaging, and educational process for WSAC leadership and members:

STEP 1

WSAC Staff, Board of Directors' and Legislative Steering Committee met as part of our ongoing planning processes to outline proposed program goals and actions as well as preliminary identification of both key operational actions and Legislative Priorities. (May 2019, Benton County). Direction was provided in three areas:

- Member Services and Communication
- Operations and Administration
- Legislative and Policy

STEP 2

Executive Board. (August 2019, Lincoln County)

- Review the 2019 Fiscal Year Budget, Goals and Actions, Programs and Services
- Review Program Status' and Challenges
 - Litigation
 - Strategic Communication
 - Federal Issues
 - Operations and Administration
- Create Recommended 2020 Budgets
 - Operating Budget
 - Special Funds Budget
 - Strategic Litigation and Communication Budget
- Develop Proposed 2020 Dues Schedules:
 - General
 - Transportation
 - Public Lands
 - Human Services
 - Strategic Litigation and Communications

STEP 3

Board of Directors. (September 2019, Kittitas County) The Board of Directors will review the proposals from the Executive Committee, and after consideration:

- Recommend to the WSAC Membership 2020 a proposed Special Fund Operating Budget; and
- Recommend to the WSAC Membership a Proposed 2020 Operations Budget;
- Recommend to the WSAC Membership a Proposed 2020 Strategic Litigation and Communication Program Budget; and
- Recommend to the WSAC Membership 2020 Dues Schedules: General, Transportation, Public Lands, Human Services, and Strategic Litigation and Communication.

STEP 4

Membership. (November 2019, Spokane County) During the Annual Business Meeting, members shall consider the recommendation from the Board of Directors and:

- Approve 2020 Special Fund Operating Budget; and
- Approve 2020 Annual WSAC Operations Budget; and
- Consider and approve 2020 General, Transportation, Public Lands, and Human Services Dues Schedule; and
- Consider and approve 2020 Litigation and Strategic Communications Budget as recommended to the WSAC Membership by the Board of Directors.

2020 Proposed Operations Budget

The Executive Board's proposed 2020 WSAC Budgets contains a proposed general, transportation, public lands, and human services dues increase (2.8%) while still maintaining general dues collection that is only 5.5% more than they were in 2009, 11 years ago. Additionally, the Executive Board's 2020 Proposed Budget proposes to provide a modest increase (\$5,288) to WSAC reserves.

The major elements of the 2020 Proposed Operations and Special Fund Budgets are as follows:

- Slightly Increases WSAC cash reserves (\$5,288)
- 2.5% increase (\$38,877) in General, Transportation, Public Lands and Human Services Dues
- Continues contract services and revenues for:
 - Coastal Counties Caucus
 - Department of Natural Resources/Forest & Fish Policy Participation Grant
 - Office of Columbia River
 - Department of Transportation (County Transportation Metrics and Programs, Fish Passage Barrier Inventories)
 - Washington State Association of County Engineers
 - Washington State Association of Local Health Officials
 - Washington State Association of County/City Information Services Directors
 - Washington State Association of County Auditors
 - Solid Waste Affiliate
- Targeted Base Salary Adjustments to Implement 2019 Salary Study (\$14,511)
- 2.8% Employee Cost of Living Adjustment (COLA) (\$33,937)
- Estimated 3% Medical Benefits Increase (\$8,628)
- \$75,000 in Decreased Revenue from Omnia/US Communities Group Purchasing Agreement

2020 Litigation and Strategic Communications Budget

WSAC Executive Committee recommends:

- A continued dues assessment of \$400,000 to support the Strategic Litigation and Communications Program;
- Continued work with outside legal counsel to support implementation of the 2018 – 2019 Strategic Litigation and Communication Program Action Plan;
- Resource allocation to support salaries of a portion of three position that work on SLAC: Legislative Director/General Counsel, Communications and Member Services Director, Executive Director.
- Support WSAC's Current Litigation
 - a. Spokane County
 - b. Unfunded Mandate
- Support WSACs Indigent Defense Legal and Research Activities
 - a. Amicus Brief - Davison v. State of Washington and Washington State Office of Public Defense
 - b. States Constitutional Duty to Fund Indigent Defense
- Amicus Brief Support
- Support communication focused on policy makers and interest groups to advance our policy agenda and legal activities.

Recommendation

The WSAC Executive Committee recommends that the WSAC Board of Directors approve *Resolution 2019-10* that provides for the following:

- a. *Recommends Approval to the WSAC Membership of the Proposed 2020 Special Fund Operating Budget;*
- b. *Recommends Approval to the WSAC Membership of the Proposed 2020 Operations Budget; and*
- c. *Recommends Approval to the WSAC Membership of the Proposed 2020 Strategic Litigation and Communication Program Budget; and*
- d. *Recommends Approval to the WSAC Membership of the following Proposed 2020 Dues Schedules:*
 - i. *General*
 - ii. *Transportation*
 - iii. *Public Lands*
 - iv. *Human Services*
 - v. *Strategic Litigation and Communication.*

Proposed 2020 WSAC Operations Special Fund & Litigation Fund Budgets

*As Recommended by the WSAC
Executive Committee*

2020 WSAC Operating Budget Proposal

One of our primary responsibilities as Executive Committee members is to propose a 2020 WSAC Budget to the WSAC Board of Directors. We take this responsibility seriously. Throughout our deliberations and work, we have focused on four primary areas for the 2020 Recommended Budget:

1. Assure that any dues increase have a clear nexus to support retention of our greatest resource – our staff – with competitive salaries and benefits;
2. Assure appropriate resources are provided to continue the progress in the 2020 Strategic Litigation and Communication Program (SLAC);
3. Provide continued organizational fiscal stability and fulfilling our fiduciary responsibility;
4. Allocate adequate funding for our core responsibilities:
 - Advocacy for our member counties;
 - Communicating with and between members;
 - Training and education; and
 - Business services.

We are recommending a 2.8% increase (\$38,877) in WSAC dues for 2020. Even with this increase, general dues are only 5.5% more than they were in 2009, 11 years ago. We are proud of WSACs' fiscal discipline and responsiveness. We also want to remind you that for the past decade each new investment made is to assure our staff are appropriately compensated and to program investments in research, communication, advocacy or legal activities sought by the Membership.

This proposed budget implements the findings of our 2019 Salary Compensation Analysis completed by Gallagher Benefit Services. Salary adjustments totaling \$14,511 are necessary to implement the Compensation Analysis. A new salary schedule is proposed as well with the establishment of six classifications.

We have analyzed this budget in terms of its sustainability over the next four years. We are working to increase non-dues revenue through our partnership with the National Association of Counties and will be researching new opportunities with national cooperative purchasing programs in light of recent changes in structure and a significant loss in revenue (\$75,000) from Omnia, the former US Communities Cooperative Purchasing Program.

WSACs' undesignated reserves remain lower than desired: 20% of WSAC annual operations. This budget provides a break-even approach in WSAC general reserves. While our reserve allows us to maintain cash flow, it is less than what is recommended by our previous audit firm. WSAC Board of Directors has also made the cognizant choice that we should not unnecessarily build WSAC reserves at the expense of funds that counties can utilize in their individual counties.

This year we included utilizing remaining funds in our County Training Institute. There was about \$14,000 remaining from previous years earnings in this program that will be expensed in 2020 to research and make upgrades in the platform and updated curriculum. See page 22 for additional information.

Another recommended addition to the budget is an educational event for legislators and their staff. This event is meant to spur understanding of county government operations and responsibilities and creates a partnership and forum for relationship growth. Total budget impact is \$5,000. See page 23 for additional information.

For 113 years, WSAC has served Washington's 39 Counties. Our goal is to continue to see WSAC proactively meet the needs of our member counties as they provide service to over 7 million residents, our business community and visitors to our state.

Scott Hutsell, President
Lincoln County Commissioner

Robert Gelder, 1st Vice President
Kitsap County Commissioner

Michael Largent, 2nd Vice President
Whitman County Commissioner

Stephanie Wright, Past President
Snohomish County Commissioner

2020 BUDGET PLANNING ASSUMPTIONS

Title	Change in Est. Revenues	Change in Est. Expenses	Net NEW Effect
Budget Assumptions - OPERATING FUND	\$ 193,358	\$ 119,790	\$ 73,568
Total Change in Annual Dues (2.8%)	\$ 38,877		\$ 38,877
- Change in General Dues	27,526		
- Change in Transportation Dues	5,741		
- Change in Public Lands Dues	2,817		
- Change in Human Services Dues	2,793		
Affiliate Assessments	28,072		
Contract Services			
-Renewed DOT Grant	92,692	-	92,692
-Renewed DOE Columbia River Grant	63,717	-	63,717
-Ended DFW	(30,000)	-	(30,000)
Payroll & Benefits			
-Position Vacancy & Staffing Changes		(130,612)	130,612
-COLA (2.5%)		33,937	(33,937)
-Targeted Salary Adjustments		14,511	
-Staffing distribution to SLAC		(8,512)	8,512
-Est. Medical Benefit Increase (3%)		8,628	(8,628)
Meetings, Travel & Conference		37,250	(37,250)
Audit Services		31,000	(31,000)
Other Contract & Professional Services		139,710	(139,710)
Technology, Software, & General		(6,122)	6,122
Budget Assumptions - SPECIAL FUND	\$ (65,000)	\$ 10,000	\$ (75,000)
Changes to Endorsements & Marketing	\$ (75,000)		\$ (75,000)
- NACo LLC (Nationwide)	-		
- Omnia (US Communities)	(75,000)		
- Other Misc Programs	-		
Investment Income	10,000		10,000
Meetings & Events	-	10,000	(10,000)
Budget Assumptions - SLAC FUND	\$ (82,000)	\$ 7,410	\$ (89,410)
Less additional one time Unrestricted funds transfer	\$ (82,000)		\$ (82,000)
Staffing Changes		8,512	(8,512)
Technology/Phones	-	(1,101)	1,101

2020 PROPOSED OPERATING & SPECIAL FUND BUDGETS COMBINED AND 3 YEARS PRIOR

	2020 Projected Budget	2019 Adopted Budget	2018 Actual	2017 Actual
Revenue				
Dues	\$ 1,564,073	\$ 1,525,195	\$ 1,491,284	\$ 1,363,246
Business Partner Fees	-	-	650	300
Special Assessments	35,000	35,000	35,000	216,750
Affiliate Assessments	672,324	627,752	591,153	541,109
Contract Services	833,961	724,052	625,293	600,567
Conferences and Events	159,000	159,000	136,438	228,431
Endorsement & Marketing	154,500	229,500	194,096	209,151
Other Misc. Income	1,000	1,000	4	500
Interest and Dividend Income	15,000	5,000	6,116	3,350
Total Revenue	\$ 3,434,857	\$ 3,306,499	\$ 3,080,034	\$ 3,163,404
Operating Expense				
Payroll and Benefits - General	\$ 1,855,967	\$ 1,938,015	\$ 1,500,346	\$ 1,568,421
Meetings, Travel and Hosting	211,200	194,100	204,158	205,801
Conferences and Events	189,150	159,000	167,331	198,577
Contract Services	809,400	638,634	737,132	639,420
Professional Services Other	145,444	145,500	157,920	243,369
Technology and Telecom	48,009	55,331	51,088	45,318
General Operating	170,400	169,200	166,072	156,267
Total Operating Expense	\$ 3,429,570	\$ 3,299,780	\$ 2,984,047	\$ 3,057,174
Budgeted Change in Net Assets	\$ 5,288	\$ 6,719	\$ 95,987	\$ 106,230

Key Metrics and Trends				
Dues as a % of Total Revenue	45.5%	46.1%	48.4%	43.1%
Contracts as a % of Total Revenue	24.3%	21.9%	20.3%	19.0%
Period % Change in Total Revenue	3.9%	7.4%	-2.6%	26.1%
Period % Change in Total Expense	3.9%	10.6%	-2.4%	26.2%
Actual/Budgeted FTEs	14.00	14.00	12.00	12.00
Net Income as % of Revenue	0.2%	0.2%	3.1%	3.4%

2020 PROPOSED OPERATING BUDGET AND 3 YEARS PRIOR

	2020 Projected Budget	2019 Adopted Budget	2018 Actual	2017 Actual
Revenue				
Dues	\$ 1,564,073	\$ 1,525,195	\$ 1,491,284	\$ 1,363,246
Business Partner Fees	-	-	-	300
Special Assessments	35,000	35,000	35,000	216,750
Affiliate Assessments	672,324	627,752	591,153	541,109
Contract Services	833,961	724,052	625,293	600,567
Conferences and Events	159,000	159,000	136,438	228,431
Other Misc. Income	500	500	4	-
Total Revenue	\$ 3,264,857	\$ 3,071,499	\$ 2,879,172	\$ 2,950,403
Operating Expense				
Payroll and Benefits - General	\$ 1,855,967	\$ 1,938,015	\$ 1,500,346	\$ 1,568,421
Meetings, Travel and Hosting	156,200	144,100	149,894	141,609
Conferences and Events	164,150	139,000	140,191	168,577
Contract Services	809,400	638,634	737,132	639,420
Professional Services Other	137,944	138,000	150,420	235,869
Technology and Telecom	44,309	51,631	46,864	44,477
General Operating	161,750	160,550	156,668	139,951
Total Operating Expense	\$ 3,329,720	\$ 3,209,930	\$ 2,881,515	\$ 2,938,326
Budgeted Change in Net Assets	\$ (64,862)	\$ (138,431)	\$ (2,343)	\$ 12,077

Net Change from Current Year Budget \$ 73,569

NOTES:

The Operating Budget reflects the core transactions supporting the major and routine functions of the organization. Dues revenues are supported by earnings made from affiliate support and enhanced by contracts we receive from state departments that further our mission of aligning priorities to benefit counties. The bulk of our operating expenses go to the staff that run critical services that benefit our members and also to contractors who's expertise enhance our service delivery.

ASSUMPTIONS:

Revenues

- * Dues increases are budgeted at the Seattle CPI increase for 2020
- * Affiliate assessments rise commensurately with expenses excepting the 12% overhead that is charged
- * Contract services have been renewed with DOT, DNR and DOE for the biennium and anticipated utilization yearly is captured in the budget

Expenses

- * The Research and Data position will remain unfunded in 2020
- * Meeting and Travel costs anticipated increase due to being fully staffed
- * Conference expenses increases due to New Member Orientation and increased BOD meeting costs
- * Contract Services represent full year expenses for subcontractors supporting State grants
- * Professional services was increased for audit expenses but decreased as some other services were move to Contract Services and SLAC

2020 PROPOSED SPECIAL FUND BUDGET AND 3 YEARS PRIOR

	2020 Projected Budget	2019 Adopted Budget	2018 Actual	2017 Actual
Revenue				
Endorsement & Marketing	\$ 154,500	\$ 229,500	\$ 194,746	\$ 209,151
Other Misc. Income	500	500	-	500
Interest and Dividend Income	15,000	5,000	6,116	3,350
Total Revenue	\$ 170,000	\$ 235,000	\$ 200,862	\$ 213,002
Operating Expense				
Meetings, Travel and Hosting	\$ 55,000	\$ 50,000	\$ 54,264	\$ 64,191
Conferences and Events	25,000	20,000	27,140	30,000
Professional Services	7,500	7,500	7,500	7,500
Technology and Telecom	3,700	3,700	4,224	842
General Operating	8,650	8,650	9,404	16,316
Total Operating Expense	\$ 99,850	\$ 89,850	\$ 102,532	\$ 118,848
Budgeted Change in Net Assets	\$ 70,150	\$ 145,150	\$ 98,330	\$ 94,153

Net Change from Current Year Budget \$ (75,000)

NOTES:

The Special Fund Budget captures revenue from our Business Partner programs through marketing agreements and royalties on cooperative purchasing. The earnings are used to cover expenses for business meetings, catering, hospitality rooms, breakroom food amenities, and other related travel costs that show prudence and thoughtfulness in using non-dues related revenues. These funds also cover ongoing routine expenses such as support for AWC services, some software renewals, and other sponsorships.

ASSUMPTIONS:

- * Reduction in revenue from Omnia (US Communities) group purchasing program-revised compensation model is now flat fee for service
- * Increasing meetings and conference expenses due to general historic rise of costs

2020 PROPOSED STRATEGIC LITIGATION & COMMUNICATION BUDGET AND 2 YEARS PRIOR

	2020 Projected Budget	2019 Adopted Budget	2018 Actual
Revenue			
Dues	\$ 400,000	\$ 400,000	\$ 399,997
Transfer from Unrestricted Reserves	\$ -	\$ 82,000	\$ -
Total Revenue	\$ 400,000	\$ 482,000	\$ 399,997
Operating Expense			
Payroll and Benefits - General	\$ 121,071	\$ 112,559	\$ 61,106
Meetings, Travel and Hosting	15,000	15,000	29,122
Professional Services Other	340,000	340,000	154,746
Technology and Telecom	1,968	3,069	2,397
General Operating	500	500	3,821
Total Operating Expense	\$ 478,539	\$ 471,128	\$ 251,191
Budgeted Change in Net Assets	\$ (78,539)	\$ 10,872	\$ 148,806
Net Change from Current Year Budget	\$ (89,410)		

NOTES:

The SLAC fund was developed to strategically ensure an integrated and interwoven approach to legislative advocacy and government relations, communication that educates, supports and creates awareness, and legal action as appropriate.

ASSUMPTIONS:

- * Removed Research and Data Analyst position at 33%, but added in 10% of Exec Director and Communications Director each for overall net add to staffing budget

2021 – 2024 BUDGET PROJECTIONS (OPERATING & SPECIAL FUNDS)

***Budget Projection Assumptions:**

2% Annual Dues Increase; 2% Annual COLA, 8% Medical increase, 2-Year Audit (even years), 2% Annual Increase in Operating Revenues and Other Expenses, All contracts continuing as currently

	2021	2022	2023	2024
Revenue				
Dues	\$ 1,595,354	\$ 1,627,261	\$ 1,659,806	\$ 1,693,003
Business Partner Fees	-	-	-	-
Special Assessments	35,700	36,414	37,142	37,885
Affiliate Assessments	685,770	699,485	713,475	727,745
Contract Services	833,961	833,961	833,961	833,961
Conferences and Events	162,180	165,424	168,732	172,107
Endorsement & Marketing	157,590	160,742	163,957	167,236
Other Misc. Income	1,000	1,020	1,040	1,061
Interest and Dividend Income	15,000	15,300	15,606	15,918
Total Revenue	\$ 3,486,555	\$ 3,539,607	\$ 3,593,720	\$ 3,648,915
Operating Expense				
Payroll and Benefits - General	\$ 2,033,167	\$ 2,090,782	\$ 2,150,967	\$ 2,213,884
Meetings, Travel and Hosting	215,424	219,732	224,127	228,610
Conferences and Events	162,180	165,424	168,732	172,107
Professional Services - Contracts	809,400	809,400	809,400	809,400
Professional Services - Other	117,753	150,708	123,122	156,185
Technology and Telecom	48,969	49,948	50,947	51,966
General Operating	173,808	177,284	180,830	184,446
Total Operating Expense	\$ 3,560,700	\$ 3,663,279	\$ 3,708,125	\$ 3,816,598
Projected Change in Net Assets	\$ (74,145)	\$ (123,671)	\$ (114,405)	\$ (167,683)

2020 PROPOSED CASH BALANCE AND 3 YEARS PRIOR

	2020 Projected Budget	2019 Adopted Budget	2018 Actual	2017 Actual
Beginning Cash Balance, Unrestricted	\$ 751,280	\$ 749,561	\$ 851,197	\$ 646,280
Cash Flow from Operating Activities				
Net Income (Loss) from Operations	5,288	6,719	95,987	106,230
Change in Assets/Liabilities from Prior Year	-	-	(152,541)	141,582
Net Cash Provided (Used) by Operating Activities	\$ 5,288	\$ 6,719	\$ (56,554)	\$ 247,812
Cash Flow from Investing Activities				
Capital Purchases (Assets)	\$ -	\$ -	\$ (11,119)	\$ (38,047)
Annual Computer Purchases	(5,000)	(5,000)	(33,964)	(4,848)
Investment in Building Partnership - WCB	-	-	-	-
Net Cash Provided (Used) by Investing Activities	\$ (5,000)	\$ (5,000)	\$ (45,083)	\$ (42,895)
Net Increase (Decrease) in Cash	288	1,719	(101,637)	204,917
Ending Cash Balance, Unrestricted	\$ 751,567	\$ 751,280	\$ 749,561	\$ 851,197
% PY Change	0%	0%	-12%	32%
\$ PY Change	288	1,719	(101,637)	204,917
Designations, Unrestricted Cash				
Board Designated - Building Beginning	\$ 120,000	\$ 202,000	\$ 202,000	\$ 202,000
Transfer to Litigation Fund	-	(82,000)		
Board Designated - Building End	120,000	120,000	\$ -	
Litigation Fund	81,139	159,678	\$ -	
Undesignated	550,428	471,602	547,561	649,197
	\$ 751,567	\$ 751,280	\$ 749,561	\$ 851,197
Undesignated Cash as a Percentage of Expenses:	16%	14%	18%	21%

Capital Purchases

- In 2017 WSAC purchased a new pool car.
- In 2018 WSAC replaced laptop computers for all employees and remodeled the small WSAC kitchen area.
- In 2019 and 2020 budgeting for miscellaneous computer and hardware upgrades as necessary.

Budget Projection History

Actuals	2019 (Projected)					2019 (Adopted)	
	2014	2015	2016	2017	2018	Actual	Budget
Year							
Revenues	2,546,688	2,508,384	2,753,695	3,163,404	3,080,034	3,156,499	3,306,499
Expenses	2,553,096	2,422,951	2,647,577	3,057,174	2,984,047	3,104,780	3,299,780
Net Income (Loss)	(6,408)	85,432	106,118	106,230	95,987	51,719	6,719
						801,280	751,280
							Ending Cash

2014 Budget Projection Report			
Year	2015	2016	2018
Revenues	2,206,434	2,254,662	2,304,584
Expenses	2,133,212	2,210,400	2,295,199
Net Income (Loss)	73,222	44,262	61,105

2015 Budget Projection Report			
Year	2016	2017	2019
Revenues	2,295,655	2,348,842	2,404,085
Expenses	2,209,584	2,211,316	2,288,405
Net Income (Loss)	86,070	137,526	115,680

2016 Budget Projection Report			
Year	2017	2018	2020
Revenues	2,469,476	2,529,825	2,592,742
Expenses	2,360,758	2,462,485	2,470,823
Net Income (Loss)	108,717	67,340	121,919

2017 Budget Projection Report			
Year	2018	2019	2021
Revenues	3,244,618	3,309,511	3,375,701
Expenses	3,198,030	3,230,960	3,331,839
Net Income (Loss)	46,588	78,551	43,862

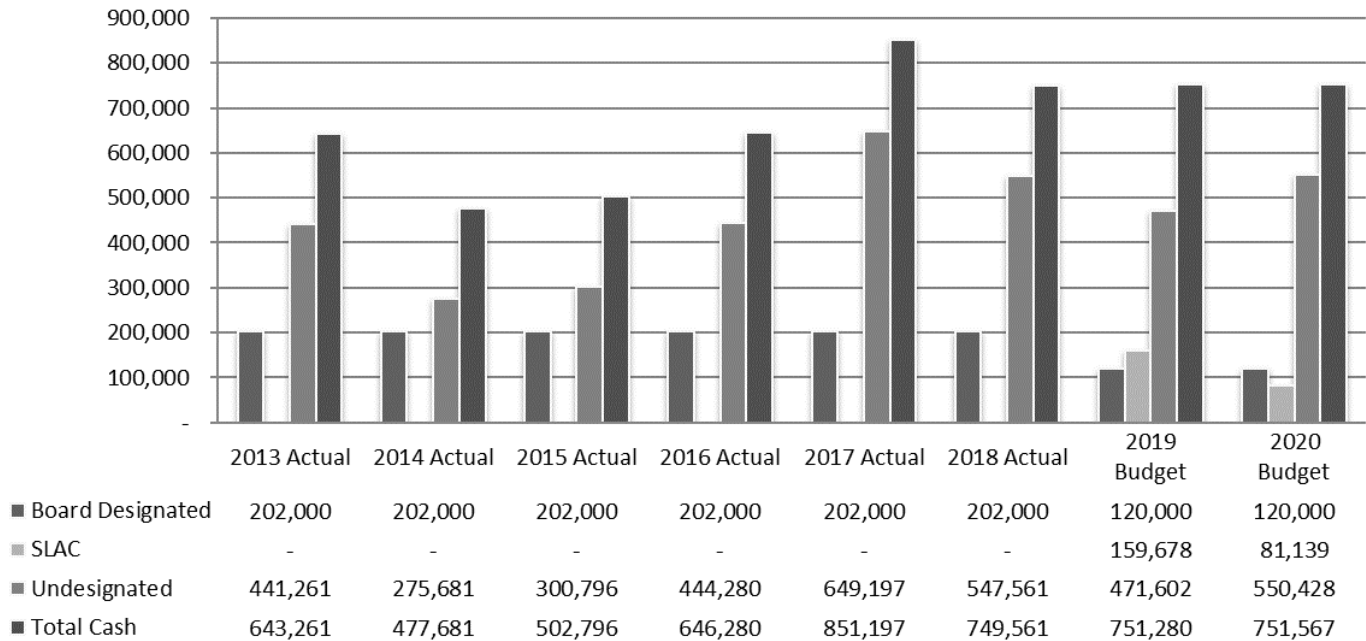
2018 Budget Projection Report			
Year	2019	2020	2022
Revenues	3,293,973	3,343,617	3,394,255
Expenses	3,312,700	3,398,696	3,427,118
Net Income (Loss)	(18,727)	(55,079)	(32,863)

2019 Budget Projection Report			
Year	2020	2021	2023
Revenues	3,848,138	3,910,618	4,039,354
Expenses	3,876,244	3,928,210	4,102,284
Net Income (Loss)	(28,107)	(17,592)	(62,930)

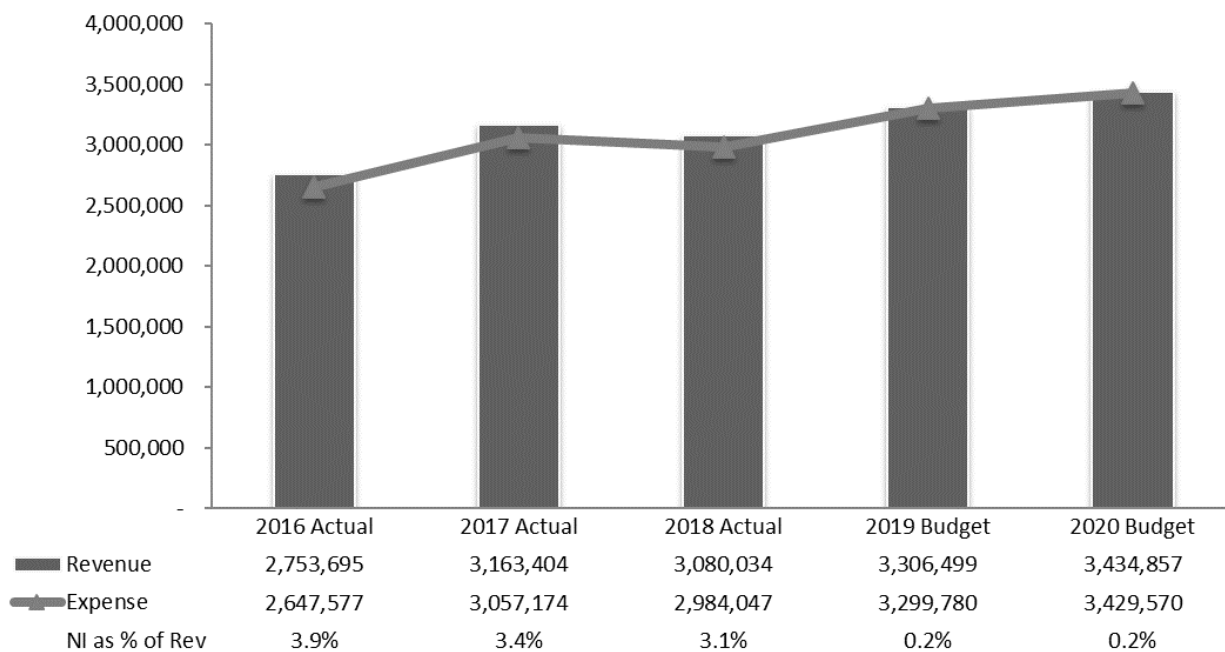
2020 Budget Projection Report			
Year	2021	2022	2024
Revenues	3,486,555	3,539,607	3,593,720
Expenses	3,560,700	3,663,279	3,708,125
Net Income (Loss)	(74,145)	(123,671)	(114,405)

2019 BASE BUDGET (ALL FUNDS) CHARTS

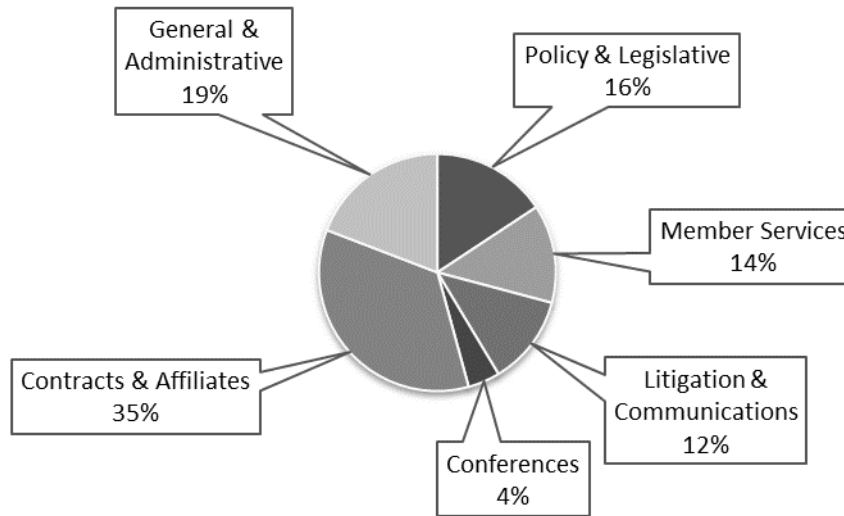
Cash - Designated/Undesignated - 2020 Proposed Budget and 8 Year Trend



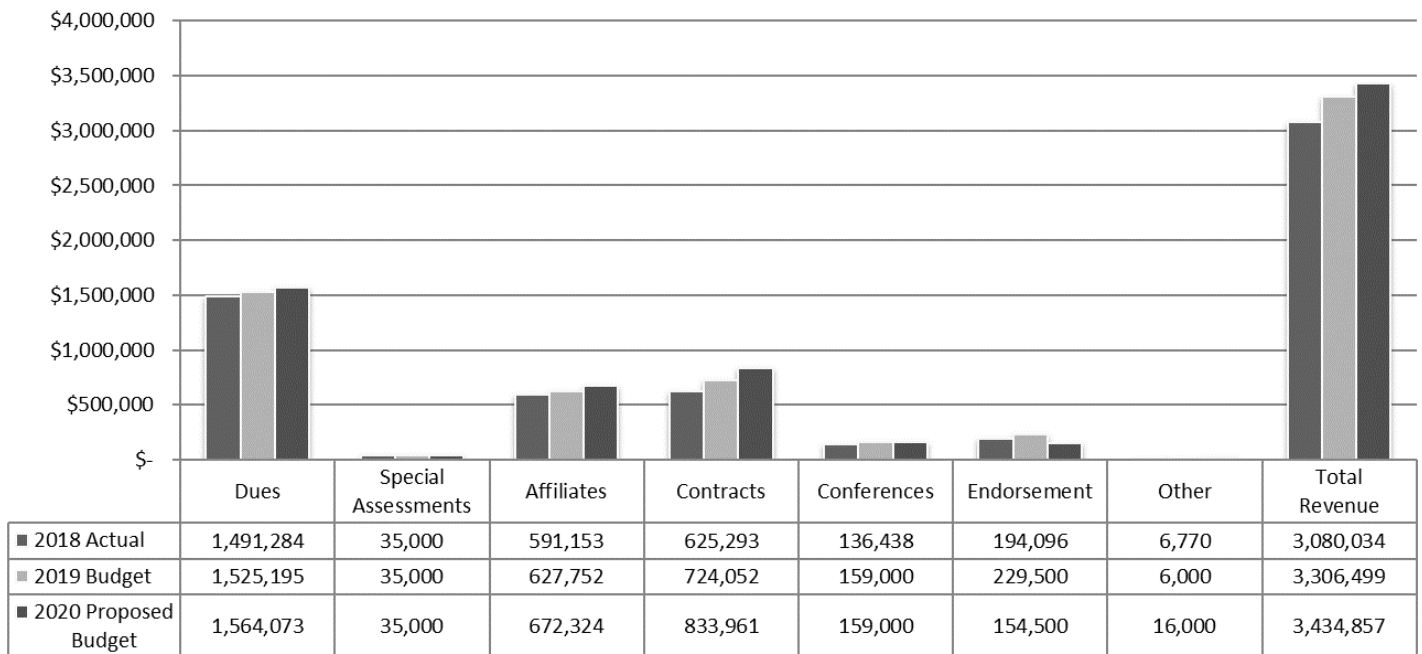
Revenue and Expenses - 2020 Proposed Budget and 5 Year Trend



Operating Expenses by Cost Center - 2020 Proposed Budget



Revenue by Source - (All Funds) 2018 Actual, 2019 Approved & 2020 Proposed Budget



2020 PROPOSED GENERAL DUES – 2.8% CHANGE

	2020	2019	2018	2017	2016	2015	2014	2013	2012
Total Dues	1,108,086	1,080,560	1,056,583	1,033,191	1,005,938	984,646	963,854	927,367	909,183
Basic Dues Rate:	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,000	2,000
Basic Dues Total:	97,500	97,500	97,500	97,500	97,500	97,500	97,500	78,000	78,000
Base POP Dues:	1,010,586	983,060	959,083	935,691	908,438	887,146	866,354	849,367	831,183
King Co Population Cap %:	25%	25%	25%	25%	25%	25%	25%	25%	25%
King Co Population Cap \$:	252,647	245,765	239,771	233,923	227,109	221,787	216,588	212,342	207,796
Dues Less Population Cap:	757,940	737,295	719,313	701,768	681,328	665,360	649,765	637,025	623,387
% Change	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
CPI	2.8%	2.5%	2.5%	3.0%	2.4%	2.4%	2.0%	2.0%	1.8%

County	2019 Estimated Population (OFM - June 30)				2020 Proposed Dues				Prior Year	
	All Counties		Excluding King		Basic Dues	POP/Base Share	Total Dues	Cost Per Capita	2019 Dues	% Chg.
	POP	%	POP	%						
Adams	20,150	0.27%	20,150	0.38%	2,500	2,871	5,371	0.267	5,318	0.98%
Asotin	22,520	0.30%	22,520	0.42%	2,500	3,208	5,708	0.253	5,656	0.92%
Benton	201,800	2.67%	201,800	3.79%	2,500	28,750	31,250	0.155	30,292	3.16%
Chelan	78,420	1.04%	78,420	1.47%	2,500	11,172	13,672	0.174	13,452	1.63%
Clallam	76,010	1.01%	76,010	1.43%	2,500	10,829	13,329	0.175	13,076	1.93%
Clark	488,500	6.47%	488,500	9.18%	2,500	69,595	72,095	0.148	70,002	2.99%
Columbia	4,160	0.06%	4,160	0.08%	2,500	593	3,093	0.743	3,084	0.27%
Cowlitz	108,950	1.44%	108,950	2.05%	2,500	15,522	18,022	0.165	17,607	2.36%
Douglas	42,820	0.57%	42,820	0.80%	2,500	6,100	8,600	0.201	8,429	2.03%
Ferry	7,830	0.10%	7,830	0.15%	2,500	1,116	3,616	0.462	3,595	0.56%
Franklin	94,680	1.25%	94,680	1.78%	2,500	13,489	15,989	0.169	15,527	2.97%
Garfield	2,220	0.03%	2,220	0.04%	2,500	316	2,816	1.269	2,811	0.18%
Grant	98,740	1.31%	98,740	1.86%	2,500	14,067	16,567	0.168	16,205	2.24%
Grays Harbor	74,160	0.98%	74,160	1.39%	2,500	10,565	13,065	0.176	12,863	1.58%
Island	84,820	1.12%	84,820	1.59%	2,500	12,084	14,584	0.172	14,305	1.95%
Jefferson	31,900	0.42%	31,900	0.60%	2,500	4,545	7,045	0.221	6,947	1.40%
King	2,226,300	29.50%	capped at 25%		2,500	252,647	255,147	0.115	248,265	2.77%
Kitsap	270,100	3.58%	270,100	5.08%	2,500	38,480	40,980	0.152	40,104	2.18%
Kittitas	46,570	0.62%	46,570	0.88%	2,500	6,635	9,135	0.196	8,919	2.41%
Klickitat	22,430	0.30%	22,430	0.42%	2,500	3,196	5,696	0.254	5,594	1.81%
Lewis	79,480	1.05%	79,480	1.49%	2,500	11,323	13,823	0.174	13,534	2.14%
Lincoln	10,960	0.15%	10,960	0.21%	2,500	1,561	4,061	0.371	4,022	0.99%
Mason	64,980	0.86%	64,980	1.22%	2,500	9,257	11,757	0.181	11,512	2.13%
Okanogan	42,730	0.57%	42,730	0.80%	2,500	6,088	8,588	0.201	8,482	1.25%
Pacific	21,640	0.29%	21,640	0.41%	2,500	3,083	5,583	0.258	5,515	1.23%
Pend Oreille	13,740	0.18%	13,740	0.26%	2,500	1,957	4,457	0.324	4,406	1.17%
Pierce	888,300	11.77%	888,300	16.70%	2,500	126,553	129,053	0.145	125,288	3.01%
San Juan	17,150	0.23%	17,150	0.32%	2,500	2,443	4,943	0.288	4,866	1.58%
Skagit	129,200	1.71%	129,200	2.43%	2,500	18,407	20,907	0.162	20,311	2.93%
Skamania	12,060	0.16%	12,060	0.23%	2,500	1,718	4,218	0.350	4,174	1.06%
Snohomish	818,700	10.85%	818,700	15.39%	2,500	116,638	119,138	0.146	115,841	2.85%
Spokane	515,250	6.83%	515,250	9.68%	2,500	73,406	75,906	0.147	74,007	2.57%
Stevens	45,570	0.60%	45,570	0.86%	2,500	6,492	8,992	0.197	8,839	1.73%
Thurston	285,800	3.79%	285,800	5.37%	2,500	40,717	43,217	0.151	42,157	2.52%
Wahkiakum	4,190	0.06%	4,190	0.08%	2,500	597	3,097	0.739	3,077	0.64%
Walla Walla	62,200	0.82%	62,200	1.17%	2,500	8,861	11,361	0.183	11,200	1.44%
Whatcom	225,300	2.99%	225,300	4.23%	2,500	32,098	34,598	0.154	33,520	3.22%
Whitman	50,130	0.66%	50,130	0.94%	2,500	7,142	9,642	0.192	9,428	2.27%
Yakima	255,950	3.39%	255,950	4.81%	2,500	36,464	38,964	0.152	38,327	1.66%
Totals	7,546,410	100.00%	5,320,110	100.00%	97,500	1,010,586	1,108,086	0.147	1,080,560	2.55%

2020 GENERAL DUES – HISTORICAL LOOK

	2020	2019	2018	2017	2016	2015	2014	2013	2012
Total Dues	1,108,086	1,080,560	1,056,583	1,033,191	1,005,938	984,646	963,854	927,367	909,183
Basic Dues Rate:	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,000	2,000
Basic Dues Total:	97,500	97,500	97,500	97,500	97,500	97,500	97,500	78,000	78,000
Base POP Dues:	1,010,586	983,060	959,083	935,691	908,438	887,146	866,354	849,367	831,183
King Co Population Cap %:	25%	25%	25%	25%	25%	25%	25%	25%	25%
King Co Population Cap \$:	252,647	245,765	239,771	233,923	227,109	221,787	216,588	212,342	207,796
Dues Less Population Cap:	757,940	737,295	719,313	701,768	681,328	665,360	649,765	637,025	623,387
% Change	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
CPI	2.8%	2.5%	2.5%	3.0%	2.4%	2.4%	2.0%	2.0%	1.8%

	2011	2010	2009	2008	2007	2006	2005	2004
	893,107	1,050,711	1,050,711	1,009,329	974,256	910,520	910,520	910,520
-	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
-	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000
-	972,711	972,711	931,329	896,256	832,520	832,520	832,520	832,520
0%	25%	25%	25%	25%	25%	25%	25%	25%
-	262,678	262,678	252,332	243,564	227,630	227,630	227,630	227,630
-	710,033	710,033	678,997	652,692	604,890	604,890	604,890	604,890
-15.0%	n/a	n/a	n/a	7.7%	0.0%	0.0%	0.0%	0.0%
0.0%	0.0%	4.1%	3.9%	n/a	n/a	n/a	n/a	n/a

2020 PROPOSED TRANSPORTATION DUES – 2.8% CHANGE

	2020	2019	2018	2017	2016	2015	2014	2013	2012
Total Dues	265,385	259,644	254,643	249,764	244,080	239,639	235,302	230,688	226,165
Basic Dues Rate:	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400
Basic Dues Total:	54,600	54,600	54,600	54,600	54,600	54,600	54,600	54,600	54,600
POP Dues:	210,785	205,044	200,043	195,164	189,480	185,039	180,702	176,088	171,565
King Co Population Cap %:	25.0%	25%	25%	25%	25%	25%	25%	25%	25%
King Co Population Cap \$:	52,696	51,261	50,011	48,791	47,370	46,260	45,176	44,022	42,891
Dues Less Population Cap:	158,089	153,783	150,033	146,373	142,110	138,779	135,527	132,066	128,674
% Change	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
CPI	2.8%	2.5%	2.5%	3.0%	2.4%	2.4%	2.0%	2.0%	1.8%

County	2019 Estimated Population (OFM - June 30)				2020 Proposed Dues				Prior Year	
	All Counties		Excluding King		Basic Dues	POP/Base Share	Total Dues	Cost Per Capita	2019 Dues	% Chg.
	POP	%	POP	%						
Adams	20,150	0.27%	20,150	0.38%	1,400	599	1,999	0.099	1,988	0.55%
Asotin	22,520	0.30%	22,520	0.42%	1,400	669	2,069	0.092	2,058	0.53%
Benton	201,800	2.67%	201,800	3.79%	1,400	5,997	7,397	0.037	7,197	2.78%
Chelan	78,420	1.04%	78,420	1.47%	1,400	2,330	3,730	0.048	3,684	1.24%
Clallam	76,010	1.01%	76,010	1.43%	1,400	2,259	3,659	0.048	3,606	1.46%
Clark	488,500	6.47%	488,500	9.18%	1,400	14,516	15,916	0.033	15,479	2.82%
Columbia	4,160	0.06%	4,160	0.08%	1,400	124	1,524	0.366	1,522	0.12%
Cowlitz	108,950	1.44%	108,950	2.05%	1,400	3,237	4,637	0.043	4,551	1.90%
Douglas	42,820	0.57%	42,820	0.80%	1,400	1,272	2,672	0.062	2,637	1.35%
Ferry	7,830	0.10%	7,830	0.15%	1,400	233	1,633	0.209	1,628	0.26%
Franklin	94,680	1.25%	94,680	1.78%	1,400	2,813	4,213	0.045	4,117	2.34%
Garfield	2,220	0.03%	2,220	0.04%	1,400	66	1,466	0.660	1,465	0.07%
Grant	98,740	1.31%	98,740	1.86%	1,400	2,934	4,334	0.044	4,258	1.78%
Grays Harbor	74,160	0.98%	74,160	1.39%	1,400	2,204	3,604	0.049	3,561	1.19%
Island	84,820	1.12%	84,820	1.59%	1,400	2,520	3,920	0.046	3,862	1.50%
Jefferson	31,900	0.42%	31,900	0.60%	1,400	948	2,348	0.074	2,328	0.87%
King	2,226,300	29.50%	capped at 25%		1,400	52,696	54,096	0.024	52,661	2.73%
Kitsap	270,100	3.58%	270,100	5.08%	1,400	8,026	9,426	0.035	9,243	1.98%
Kittitas	46,570	0.62%	46,570	0.88%	1,400	1,384	2,784	0.060	2,739	1.64%
Klickitat	22,430	0.30%	22,430	0.42%	1,400	667	2,067	0.092	2,045	1.03%
Lewis	79,480	1.05%	79,480	1.49%	1,400	2,362	3,762	0.047	3,701	1.63%
Lincoln	10,960	0.15%	10,960	0.21%	1,400	326	1,726	0.157	1,717	0.48%
Mason	64,980	0.86%	64,980	1.22%	1,400	1,931	3,331	0.051	3,280	1.56%
Okanogan	42,730	0.57%	42,730	0.80%	1,400	1,270	2,670	0.062	2,648	0.84%
Pacific	21,640	0.29%	21,640	0.41%	1,400	643	2,043	0.094	2,029	0.69%
Pend Oreille	13,740	0.18%	13,740	0.26%	1,400	408	1,808	0.132	1,798	0.60%
Pierce	888,300	11.77%	888,300	16.70%	1,400	26,396	27,796	0.031	27,011	2.91%
San Juan	17,150	0.23%	17,150	0.32%	1,400	510	1,910	0.111	1,894	0.85%
Skagit	129,200	1.71%	129,200	2.43%	1,400	3,839	5,239	0.041	5,115	2.43%
Skamania	12,060	0.16%	12,060	0.23%	1,400	358	1,758	0.146	1,749	0.53%
Snohomish	818,700	10.85%	818,700	15.39%	1,400	24,328	25,728	0.031	25,041	2.75%
Spokane	515,250	6.83%	515,250	9.68%	1,400	15,311	16,711	0.032	16,315	2.43%
Stevens	45,570	0.60%	45,570	0.86%	1,400	1,354	2,754	0.060	2,722	1.17%
Thurston	285,800	3.79%	285,800	5.37%	1,400	8,493	9,893	0.035	9,671	2.29%
Wahkiakum	4,190	0.06%	4,190	0.08%	1,400	125	1,525	0.364	1,520	0.27%
Walla Walla	62,200	0.82%	62,200	1.17%	1,400	1,848	3,248	0.052	3,215	1.05%
Whatcom	225,300	2.99%	225,300	4.23%	1,400	6,695	8,095	0.036	7,870	2.86%
Whitman	50,130	0.66%	50,130	0.94%	1,400	1,490	2,890	0.058	2,845	1.57%
Yakima	255,950	3.39%	255,950	4.81%	1,400	7,606	9,006	0.035	8,873	1.50%
Totals	7,546,410	100.00%	5,320,110	100.00%	54,600	210,785	265,385	0.035	259,644	2.21%

2020 PROPOSED PUBLIC LANDS DUES – 2.8% CHANGE

Public Lands Dues

Historical

	2020	2019	2018	2017	2016	2015	2014	2013	2012
Total Dues	88,049	85,232	82,733	80,290	77,848	76,022	74,240	74,240	74,240
% Change							0.0%	0.0%	0.0%
CPI	2.8%	2.5%	2.5%	3.0%	2.4%	2.4%			

County	2020 Proposed Dues	Prior Year	
	Total Dues	2019 Dues	\$ Chg.
Adams	100	100	-
Asotin	229	206	23
Benton	1,237	1,782	(545)
Chelan	3,904	3,543	361
Clallam	6,117	5,936	181
Clark	4,181	4,280	(99)
Columbia	474	445	29
Cowlitz	1,291	1,276	16
Douglas	129	130	(1)
Ferry	1,605	1,325	280
Franklin	255	409	(154)
Garfield	302	278	24
Grant	1,065	1,044	20
Grays Harbor	2,269	2,178	91
Island	100	100	-
Jefferson	3,738	3,549	190
King	2,630	2,640	(10)
Kitsap	913	952	(39)
Kittitas	2,113	1,845	268
Klickitat	363	350	13
Lewis	6,611	6,177	434
Lincoln	205	207	(2)
Mason	3,582	3,537	45
Okanogan	4,190	3,663	527
Pacific	937	959	(23)
Pend Oreille	1,651	1,472	179
Pierce	1,057	1,003	55
San Juan	100	100	-
Skagit	8,248	8,247	0
Skamania	4,695	4,214	482
Snohomish	8,400	8,398	2
Spokane	100	100	-
Stevens	886	791	94
Thurston	5,591	5,710	(119)
Wahkiakum	940	961	(21)
Walla Walla	100	100	-
Whatcom	5,434	5,290	145
Whitman	100	100	-
Yakima	2,208	1,835	373
Totals	88,049	85,232	2,817

2020 PROPOSED HUMAN SERVICES DUES – 2.8% CHANGE

	Historical Assessments			
	2020	2019	2018	2017
Total Dues	102,552	99,759	97,326	94,952
% Change				
CPI	2.8%	2.5%	2.5%	

	2019 Est Population (OFM-June 30)		2020 Dues	Prior Year	
	All Counties			2019 Dues	\$ Chg.
County	POP	%	Total Dues		
Adams	20,150	0.27%	274	269	5
Asotin	22,520	0.30%	306	301	5
Benton	201,800	2.67%	2,742	2,652	91
Chelan	78,420	1.04%	1,066	1,045	21
Clallam	76,010	1.01%	1,033	1,009	24
Clark	488,500	6.47%	6,638	6,440	198
Columbia	4,160	0.06%	57	56	1
Cowlitz	108,950	1.44%	1,481	1,441	39
Douglas	42,820	0.57%	582	566	16
Ferry	7,830	0.10%	106	104	2
Franklin	94,680	1.25%	1,287	1,243	44
Garfield	2,220	0.03%	30	30	0
Grant	98,740	1.31%	1,342	1,308	34
Grays Harbor	74,160	0.98%	1,008	989	19
Island	84,820	1.12%	1,153	1,126	26
Jefferson	31,900	0.42%	434	424	9
King	2,226,300	29.50%	30,254	29,416	838
Kitsap	270,100	3.58%	3,671	3,588	83
Kittitas	46,570	0.62%	633	612	20
Klickitat	22,430	0.30%	305	295	10
Lewis	79,480	1.05%	1,080	1,053	27
Lincoln	10,960	0.15%	149	145	4
Mason	64,980	0.86%	883	860	23
Okanogan	42,730	0.57%	581	571	10
Pacific	21,640	0.29%	294	288	6
Pend Oreille	13,740	0.18%	187	182	5
Pierce	888,300	11.77%	12,072	11,715	357
San Juan	17,150	0.23%	233	226	7
Skagit	129,200	1.71%	1,756	1,699	56
Skamania	12,060	0.16%	164	160	4
Snohomish	818,700	10.85%	11,126	10,814	312
Spokane	515,250	6.83%	7,002	6,822	180
Stevens	45,570	0.60%	619	605	14
Thurston	285,800	3.79%	3,884	3,783	100
Wahkiakum	4,190	0.06%	57	55	2
Walla Walla	62,200	0.82%	845	830	15
Whatcom	225,300	2.99%	3,062	2,960	102
Whitman	50,130	0.66%	681	661	20
Yakima	255,950	3.39%	3,478	3,418	60
Totals	7,546,410	100.00%	102,552	99,759	2,793

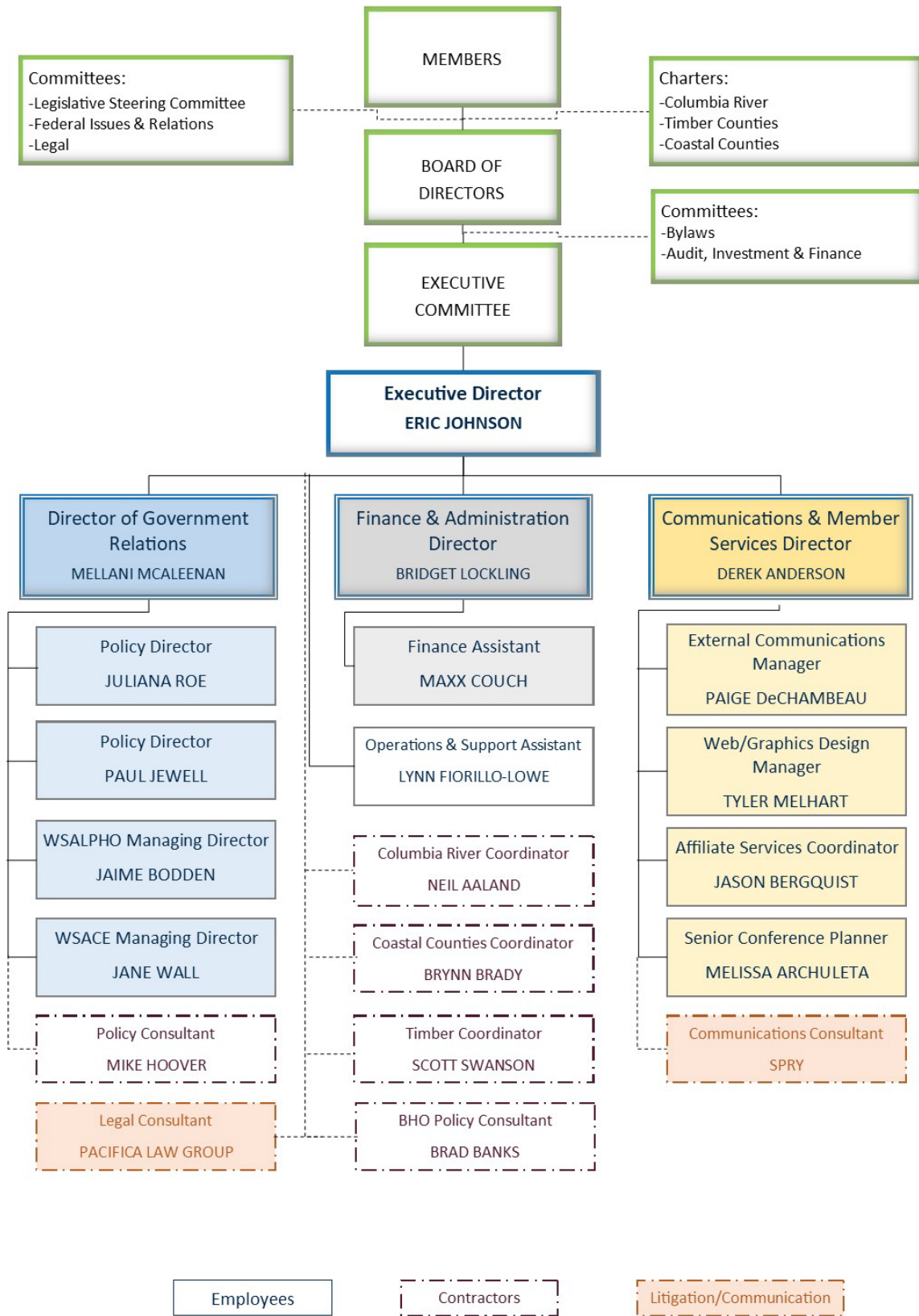
2020 PROPOSED SLAC DUES – 0% CHANGE

	Historical		
	2020	2019	2018
Total Dues	400,000	400,000	400,000
Basic Dues Rate:	2,500	2,500	2,500
Basic Dues Total:	97,500	97,500	97,500
Base POP Dues:	302,500	302,500	302,500
King Co Population Cap %:	25%	25%	25%
King Co Population Cap \$:	75,625	75,625	75,625
Dues Less Population Cap:	226,875	226,875	226,875

County	2019 Estimated Population (OFM - June 30)				2020 Proposed Dues				Prior Year	
	All Counties		Excluding King		Basic Dues	POP/Base Share	Total Dues	Cost Per Capita	2019 Dues	% Chg.
	POP	%	POP	%						
Adams	20,150	0.27%	20,150	0.38%	2,500	859	3,359	0.167	3,367	-0.24%
Asotin	22,520	0.30%	22,520	0.42%	2,500	960	3,460	0.154	3,471	-0.31%
Benton	201,800	2.67%	201,800	3.79%	2,500	8,606	11,106	0.055	11,052	0.49%
Chelan	78,420	1.04%	78,420	1.47%	2,500	3,344	5,844	0.075	5,870	-0.44%
Clallam	76,010	1.01%	76,010	1.43%	2,500	3,241	5,741	0.076	5,755	-0.23%
Clark	488,500	6.47%	488,500	9.18%	2,500	20,832	23,332	0.048	23,271	0.26%
Columbia	4,160	0.06%	4,160	0.08%	2,500	177	2,677	0.644	2,680	-0.09%
Cowlitz	108,950	1.44%	108,950	2.05%	2,500	4,646	7,146	0.066	7,149	-0.03%
Douglas	42,820	0.57%	42,820	0.80%	2,500	1,826	4,326	0.101	4,325	0.03%
Ferry	7,830	0.10%	7,830	0.15%	2,500	334	2,834	0.362	2,837	-0.11%
Franklin	94,680	1.25%	94,680	1.78%	2,500	4,038	6,538	0.069	6,509	0.44%
Garfield	2,220	0.03%	2,220	0.04%	2,500	95	2,595	1.169	2,596	-0.04%
Grant	98,740	1.31%	98,740	1.86%	2,500	4,211	6,711	0.068	6,717	-0.09%
Grays Harbor	74,160	0.98%	74,160	1.39%	2,500	3,163	5,663	0.076	5,689	-0.46%
Island	84,820	1.12%	84,820	1.59%	2,500	3,617	6,117	0.072	6,133	-0.25%
Jefferson	31,900	0.42%	31,900	0.60%	2,500	1,360	3,860	0.121	3,868	-0.21%
King	2,226,300	29.50%	capped at 25%		2,500	75,625	78,125	0.035	78,125	0.00%
Kitsap	270,100	3.58%	270,100	5.08%	2,500	11,518	14,018	0.052	14,071	-0.38%
Kittitas	46,570	0.62%	46,570	0.88%	2,500	1,986	4,486	0.096	4,475	0.24%
Klickitat	22,430	0.30%	22,430	0.42%	2,500	957	3,457	0.154	3,452	0.13%
Lewis	79,480	1.05%	79,480	1.49%	2,500	3,389	5,889	0.074	5,895	-0.10%
Lincoln	10,960	0.15%	10,960	0.21%	2,500	467	2,967	0.271	2,968	-0.03%
Mason	64,980	0.86%	64,980	1.22%	2,500	2,771	5,271	0.081	5,273	-0.04%
Okanogan	42,730	0.57%	42,730	0.80%	2,500	1,822	4,322	0.101	4,341	-0.42%
Pacific	21,640	0.29%	21,640	0.41%	2,500	923	3,423	0.158	3,428	-0.15%
Pend Oreille	13,740	0.18%	13,740	0.26%	2,500	586	3,086	0.225	3,087	-0.02%
Pierce	888,300	11.77%	888,300	16.70%	2,500	37,881	40,381	0.045	40,283	0.24%
San Juan	17,150	0.23%	17,150	0.32%	2,500	731	3,231	0.188	3,228	0.10%
Skagit	129,200	1.71%	129,200	2.43%	2,500	5,510	8,010	0.062	7,981	0.36%
Skamania	12,060	0.16%	12,060	0.23%	2,500	514	3,014	0.250	3,015	-0.03%
Snohomish	818,700	10.85%	818,700	15.39%	2,500	34,913	37,413	0.046	37,377	0.10%
Spokane	515,250	6.83%	515,250	9.68%	2,500	21,973	24,473	0.047	24,504	-0.13%
Stevens	45,570	0.60%	45,570	0.86%	2,500	1,943	4,443	0.098	4,451	-0.16%
Thurston	285,800	3.79%	285,800	5.37%	2,500	12,188	14,688	0.051	14,703	-0.10%
Wahkiakum	4,190	0.06%	4,190	0.08%	2,500	179	2,679	0.639	2,678	0.04%
Walla Walla	62,200	0.82%	62,200	1.17%	2,500	2,653	5,153	0.083	5,177	-0.47%
Whatcom	225,300	2.99%	225,300	4.23%	2,500	9,608	12,108	0.054	12,045	0.52%
Whitman	50,130	0.66%	50,130	0.94%	2,500	2,138	4,638	0.093	4,632	0.13%
Yakima	255,950	3.39%	255,950	4.81%	2,500	10,915	13,415	0.052	13,525	-0.81%
Totals	7,546,410	100.00%	5,320,110	100.00%	97,500	302,500	400,000	0.053	400,000	0.00%

Combined Dues 2020 Proposed

County	General Dues	Transportation Dues	Public Lands Dues	Human Svcs Dues	SLAC Dues	Total Dues
Adams	5,371	1,999	100	274	3,359	11,103
Asotin	5,708	2,069	229	306	3,460	11,773
Benton	31,250	7,397	1,237	2,742	11,106	53,732
Chelan	13,672	3,730	3,904	1,066	5,844	28,217
Clallam	13,329	3,659	6,117	1,033	5,741	29,879
Clark	72,095	15,916	4,181	6,638	23,332	122,162
Columbia	3,093	1,524	474	57	2,677	7,825
Cowlitz	18,022	4,637	1,291	1,481	7,146	32,577
Douglas	8,600	2,672	129	582	4,326	16,309
Ferry	3,616	1,633	1,605	106	2,834	9,794
Franklin	15,989	4,213	255	1,287	6,538	28,282
Garfield	2,816	1,466	302	30	2,595	7,209
Grant	16,567	4,334	1,065	1,342	6,711	30,018
Grays Harbor	13,065	3,604	2,269	1,008	5,663	25,608
Island	14,584	3,920	100	1,153	6,117	25,874
Jefferson	7,045	2,348	3,738	434	3,860	17,425
King	255,147	54,096	2,630	30,254	78,125	420,252
Kitsap	40,980	9,426	913	3,671	14,018	69,008
Kittitas	9,135	2,784	2,113	633	4,486	19,150
Klickitat	5,696	2,067	363	305	3,457	11,887
Lewis	13,823	3,762	6,611	1,080	5,889	31,165
Lincoln	4,061	1,726	205	149	2,967	9,108
Mason	11,757	3,331	3,582	883	5,271	24,825
Okanogan	8,588	2,670	4,190	581	4,322	20,350
Pacific	5,583	2,043	937	294	3,423	12,280
Pend Oreille	4,457	1,808	1,651	187	3,086	11,190
Pierce	129,053	27,796	1,057	12,072	40,381	210,360
San Juan	4,943	1,910	100	233	3,231	10,417
Skagit	20,907	5,239	8,248	1,756	8,010	44,159
Skamania	4,218	1,758	4,695	164	3,014	13,850
Snohomish	119,138	25,728	8,400	11,126	37,413	201,805
Spokane	75,906	16,711	100	7,002	24,473	124,192
Stevens	8,992	2,754	886	619	4,443	17,695
Thurston	43,217	9,893	5,591	3,884	14,688	77,272
Wahkiakum	3,097	1,525	940	57	2,679	8,297
Walla Walla	11,361	3,248	100	845	5,153	20,708
Whatcom	34,598	8,095	5,434	3,062	12,108	63,297
Whitman	9,642	2,890	100	681	4,638	17,951
Yakima	38,964	9,006	2,208	3,478	13,415	67,071
Totals	1,108,086	265,385	88,049	102,552	400,000	1,964,073



COLA HISTORY		
2010	0.00%	
2011	0.00%	
2012	2.00%	
2013	0.00%	
2014	2.00%	
2015	0.00%	
2016	2.00%	
2017	2.58%	
2018	2.00%	
2019	3.00%	
2020	2.50%	(assumptions)

	2019		2020		2020 Revised	
Position/Title	Salary Range		Salary Range		Salary Range	
	Low	High	Low	High	Low	High
Executive Director	142,349	166,074	145,908	170,226	158,321	205,818
Director of Government Relations	129,325	150,879	132,558	154,650	122,691	159,498
Senior Policy Director						
WSACE Managing Director	102,380	119,443	104,939	122,429	104,579	135,952
WSALPHO Managing Director						
Finance & Administration Director	96,987	113,152	99,412	115,980		
Communications & Member Services Director	86,869	101,346	89,041	103,879	103,505	134,426
Policy Director	90,111	107,497	92,363	110,184		
Policy Director						
Data & Research Manager	75,439	96,993	77,325	99,418		
Web/Graphic Design Manager	64,663	76,011	66,280	77,911	59,390	77,207
Affiliate Services Coord.	64,663	76,011	66,280	77,911	59,390	77,207
External Communications Manager						
Finance Assistant						
Operations & Support Assistant	53,494	62,410	54,831	63,970	43,920	57,096
Meetings & Events Coordinator						

Budget Request: County Training Institute (CTI)

Background

At the May 2019 Board of Directors meeting, members discussed the need for continuing educational opportunities for new and current members. Shortly after this meeting, the Washington Counties Risk Pool (WCRP) requested to meet with WSAC staff to discuss the future of the County Training Institute and the Certified Public Official certification. With a renewed commitment from WCRP and direction from the WSAC Board of Directors to identify opportunities to expand education for new and current members, WSAC staff are proposing the following:

Proposal

Remaining funds for the County Training Institute total \$14,000 which are currently managed by WSAC. Staff recommended that the WSAC membership authorize the expenditure of these dollars in partnership with the WCRP to invest in new technology and develop a revised curriculum that focuses on education for new members and continuing education for current members for the Certified Public Officials certification. Current needs include a new website, database, and curriculum along with revised policies for scoring trainings provided by other state agencies and organizations to determine the credit value. WCRP has committed to provide additional funds and staff to aid in the development and management of the County Training Institute.

Deliverables

Upon approval of the 2020 WSAC budget, WSAC staff will begin working with WCRP on the following goals over the course of the next two years.

2020 Goals:

- Identify and invest in new database technology to track enrollment and earned credits.
- Convene a committee of county stakeholders to assist in the development of a new curriculum and credit scoring methodology.
- Assess current offering of educational opportunities by State Agencies and other organizations to reduce duplication of programming.
- Develop new branding and website for the County Training Institute that integrates with new database technology.
- Begin marketing and enrollment for 2021 courses.

2021 Goals:

- Enroll all new County Elected Officials after 2020 election into the County Training Institute Program.
- Provide regional in-person and web-based training opportunities and assess the success of these trainings.
- Engage with current elected officials who hold a Certified Public Officials certificate and enroll in continuing education programs.
- Maintain an advisory committee of county stakeholders committed to providing oversight and developing goals for WSAC and WCRP staff.

BUDGET REQUEST 2: Educational Event for Legislators & Staff

At the May Board of Directors and Legislative Steering Committee meeting, members discussed the need for legislators to be better educated regarding county government and functions. To that end, policy staff developed the following proposal for an educational event that would be held jointly with the Association of Washington Cities.

Need

Legislators, legislative staff, and executive branch staff have displayed a very limited understanding about how local governments operate and their relationship to state government. While staff spend considerable time trying to educate legislators about county government, we are not able to meet with every legislator due to time constraints and turnover. Additionally, because the amount of time with each individual legislator is limited, time spent on education is time diverted from addressing policy or fiscal needs. Similar constraints apply to legislative and executive staff.

Proposal

Staff proposes a one-day educational conference for all interested parties. We would focus on legislators but would encourage attendance by legislative and executive branch staff, as well. Potential attendees could include agency staff, such as the Department of Commerce fiscal note writers, as well as partisan and nonpartisan legislative and executive branch subject matter staff who aid in decision-making in the legislative process.

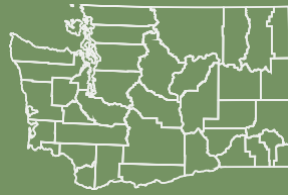
Potential topics would include county governance structures and funding, constitutional obligations, the counties' role as an arm of state government, WSAC's legislative agenda, and innovative topics that would draw legislators' attention.

To incent attendance, we will need to hold the event at a location that is easily accessible by many and is a draw by itself. By partnering with AWC, we are able to contain costs as well as drive additional attendance from legislators who may have more of an affinity for the cities.

Deliverables

Because this is a new event, we will need to define success in terms of attendance and whether we can discern any noticeable change in attitudes from legislators and staff after the conference. Thus, the metrics for this event will be both objective and subjective. As a new event, it is reasonable to expect an attendance rate of 15-25% for legislators, and likely higher for staff.

Ideally, legislators and staff will come away from the event with a better understanding of the county's role in providing state services and how counties carry out the goals of the legislature, along with the commensurate need for enhanced funding. In the long run, we would like to see legislators come to view counties as partners rather than just another stakeholder. This would need to be measured longitudinally, with an eye toward positive impacts on relationship building and maintenance. We may see the biggest impact on staff, who are often more sympathetic and willing to assist, but lack the knowledge regarding how to advise their members.



Budget Request: County Training Institute (CTI)

Background

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BUDGET ADD: Educational Event for Legislators and Staff

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Resolution # 2019-10

WHEREAS, the Washington State Association of Counties' adopts annual budgets for:

1. Special Fund Budget
2. Operations Budget
3. Strategic Litigation and Communication Program Budget; and

WHEREAS, the Washington State Association of Counties' Board of Directors is responsible to review and recommend the following to the WSAC Membership:

1. Proposed 2020 Special Fund Budget
2. Proposed 2020 WSAC Operating Budget
3. Proposed 2020 WSAC Strategic Litigation and Communication Program Budget
4. Proposed 2020 General, Transportation, Public Lands, Human Services, and Strategic Litigation and Communication Dues Assessment Schedules; and

WHEREAS, it is vital that the Washington State Association of Counties' Board of Directors establish and maintain a budget that implements the organizational mission, programs and activities; and

WHEREAS, the Washington State Association of Counties' Board of Directors desires to establish a Special Fund Budget, Operations Budget and Strategic Litigation and Communications Program Budget to guide the use of resources, establish accountability, and is both sustainable and fiscally responsible; and

WHEREAS, the Washington State Association of Counties' Board of Directors has reviewed, discussed and deliberated upon the expenditure and revenue recommendations from the WSAC Executive Committee;

NOW THEREFORE, BE IT RESOLVED, the Washington State Association of Counties' Board of Directors recommends the following items to the WSAC Membership for their consideration and approval at the Thursday, November 21, 2019, WSAC Annual Membership Meeting:

1. Proposed 2020 Special Fund Budget
2. Proposed 2020 WSAC Operating Budget
3. Proposed 2020 WSAC Strategic Litigation and Communication Program Budget
4. Proposed 2020 General, Transportation, Public Lands, Human Services, and Strategic Litigation and Communication Dues Assessment Schedules

Approved by the Board of Directors of the Washington State Association of Counties on September 20, 2019.

Scott Hutsell, WSAC President

Michael Largent, WSAC Second Vice President



September 20, 2019

TO: WSAC Board of Directors

FROM: Eric Johnson, Executive Director

SUBJECT: Proposed 2019-2020 Legislative Steering Committee Membership

BACKGROUND

Each county with active members is entitled to have one member from the county legislative authority seated on the LSC. The WSAC Bylaws describe active members as “those duly elected or appointed...whose county is currently paying annual dues.” Members are self-nominated. If there is more than one nominee from the same county, the WSAC President must consult with the legislative members of that county and then make a recommendation to the Board of Directors.

In addition to representatives of the county legislative authority, each elected county executive is eligible to serve on the LSC.

The President is required to recommend a proposed roster to the Board of Directors who confirms the final LSC membership.

Staff asked members to self-nominate by Friday, September 13. At this time, 24 counties have responded. President Hutsell’s current proposed roster is attached for consideration and approval.

Because not all counties have responded, consistent with past practices, President Hutsell or the incoming WSAC President is authorized to fill the remaining vacancies with confirmation by the Executive Committee. We are also proposing that President Hutsell or the incoming president confer with members from counties who have submitted more than one nominee prior to making an appointment. This is the same process we have used in the last seven years in this scenario.

RECOMMENDATION

Staff recommends adoption of Resolution 2019-11 confirming a slate of LSC members and empowering President Hutsell or the incoming WSAC President to fill the remaining vacancies with confirmation by the Executive Committee.

Legislative Steering Committee Nominees:

Dan	Sutton	Commissioner	Douglas County
Brad	Peck	Commissioner	Franklin County
Robert	Johnson	Commissioner	Garfield County
Tom	Taylor	Commissioner	Grant County
Helen	Price Johnson	Commissioner	Island County
Kate	Dean	Commissioner	Jefferson County
Kathy	Lambert	Councilmember	King County
Robert	Gelder	Commissioner	Kitsap County
Laura	Osiadacz	Commissioner	Kittitas County
Edna	Fund	Commissioner	Lewis County
Scott	Hutsell	Commissioner	Lincoln County
Chris	Branch	Commissioner	Okanogan County
Lisa	Olsen	Commissioner	Pacific County
Karen	Skoog	Commissioner	Pend Oreille County
Jamie	Stephens	Councilmember	San Juan County
Lisa	Janicki	Commissioner	Skagit County
Bob	Hamlin	Commissioner	Skamania County
Stephanie	Wright	Councilmember	Snohomish County
Al	French	Commissioner	Spokane County
Wes	McCart	Commissioner	Stevens County
Gene	Strong	Commissioner	Wahkiakum County
Jim	Johnson	Commissioner	Walla Walla County
Michael	Largent	Commissioner	Whitman County
Ron	Anderson	Commissioner	Yakima County



Resolution 2019-11

WHEREAS, the Washington State Association of Counties' Board of Directors is charged under its Bylaws with confirming an annual Legislative Steering Committee Roster; and

WHEREAS, the Legislative Steering Committee performs the important work of forming and recommending the WSAC Legislative Agenda for approval by the general membership; and

WHEREAS, the 2019-2020 Legislative Steering Committee must advance a legislative agenda to the membership, monitor legislative activities, and provide guidance to the staff; and

WHEREAS, WSAC President Hutsell recommends a 2019-2020 Legislative Steering Committee Roster to the Board of Directors that includes nominations for 24 of 43 total seats; and

WHEREAS, WSAC President Hutsell or the incoming WSAC President shall:

- Submit to the Executive Committee for confirmation, nominees to fill any current or future vacancies still existing on the Legislative Steering Committee; and
- Meet with nominees from counties who have submitted more than one nominee to serve on the 2019-20 Legislative Steering Committee before an appointment is made.

NOW THEREFORE, BE IT RESOLVED that the Washington State Association of Counties' Board of Directors:

- Approves President Hutsell's 2019-2020 Legislative Steering Committee Roster as proposed; and
- Authorizes President Hutsell or the incoming WSAC President, with confirmation from the Executive Committee, to fill remaining roster vacancies.

Approved by the Board of Directors of the Washington State Association of Counties on September 20, 2019.

Scott Hutsell, WSAC President

Michael Largent, WSAC Second Vice President

September 20, 2019

TO: WSAC Board of Directors and Alternates

FROM: Lincoln County Commissioner Scott Hutsell, President

PREPARED BY: Eric Johnson, Executive Director

SUBJECT: 2019-2020 Federal Issues and Relations Committee Roster Confirmation

BACKGROUND

On May 7, 2014, WSAC Board of Directors established its Federal Relations and Engagement Policy.

This policy directs that “By October 1st of each year, the President shall recommend a Federal Issues and Relations Committee roster for confirmation by the Board of Directors at a regular meeting.”

DISCUSSION

Federal Issues and Relations Committee membership composition shall be guided by the following established criteria:

- 1) Federal Issues and Relations Committee shall be chaired by WSAC’s elected “Automatic Position” to the NACo Board of Directors.
- 2) All WSAC members that serve on the NACo Board of Directors and WIR Board of Directors shall be members of the Federal Issues and Relations Committee.
- 3) Only “Active Members” of the Washington State Association of Counties may be considered for membership on the Federal Issues and Relations Committee.
- 4) At least one WSAC member from each NACo Steering Committee should serve on the Federal Issues and Relations Committee.
- 5) At least one WSAC member from each county that participates on NACo Steering Committee should serve on the Federal Issues and Relations Committee.
- 6) At least one WSAC member from each of the congressional districts.
- 7) Active Members desiring to serve on the Federal Issues and Relations Committee may self-nominate to be considered for appointment.
- 8) Other “Active Members” that are engaged in regional federal agency issues and relations shall be eligible to serve on the Federal Issues and Relations Committee.
- 9) Preference shall be provided to “Active Members” with tenured experience as a county appointed or elected official.
- 10) Consider the appointment of ex-officio committee members that are engaged in federal issues and are a member of a WSAC affiliate or partner organization.

WSAC staff initiated recruitment for the Federal Issues and Relations Committee. The following WSAC Members have put forth their nominations for consideration:

Keith	Johnson	County Administrator	Franklin County
Brad	Peck	Commissioner	Franklin County
Janet	St Clair	Commissioner	Island County
Scott	Hutsell	Commissioner	Lincoln County
Karen	Skoog	Commissioner	Pend Oreille County
Rick	Hughes	Councilmember	San Juan County
Kenneth	Dahlstedt	Commissioner	Skagit County
Tom	Lannen	Commissioner	Skamania County
Stephanie	Wright	Councilmember	Snohomish County
Wes	McCart	Commissioner	Stevens County
Ramiro	Chavez	Executive	Thurston County

RECOMMENDATION

Staff recommends adoption of the attached resolution confirming the following slate of Federal Issues and Relations Committee members and empowering President Hutsell or the incoming WSAC President to fill the remaining vacancies with confirmation by the Executive Committee.



Resolution 2019-12

WHEREAS, the Washington State Association of Counties' Board of Directors is charged under its policies to confirm an annual Federal Issues and Relations Committee roster; and

WHEREAS, the Federal Issues and Relations Committee performs the important work of forming and recommending the WSAC Federal Legislative Agenda for approval by the General Membership at the Annual Conference; and

WHEREAS, the 2019-2020 Federal Issues and Relations Committee must advance a federal legislative agenda to the membership, monitor federal legislative activities, and provide guidance to the staff; and

WHEREAS, WSAC President Hutsell recommends a 2019-2020 Federal Issues and Relations Committee Roster to the Board of Directors that includes representatives of 10 counties; and

WHEREAS, WSAC President Hutsell or the incoming WSAC President shall:

- Submit to the Executive Committee for confirmation, nominees to fill any current or future vacancies still existing on the Federal Issues and Relations Committee; and

NOW THEREFORE, BE IT RESOLVED that the Washington State Association of Counties' Board of Directors:

- Approves President Hutsell's 2019-2020 Federal Issues and Relations Committee Roster as proposed:

Keith	Johnson	County Administrator	Franklin County
Brad	Peck	Commissioner	Franklin County
Janet	St Clair	Commissioner	Island County
Scott	Hutsell	Commissioner	Lincoln County
Karen	Skoog	Commissioner	Pend Oreille County
Rick	Hughes	Councilmember	San Juan County
Kenneth	Dahlstedt	Commissioner	Skagit County
Tom	Lannen	Commissioner	Skamania County
Stephanie	Wright	Councilmember	Snohomish County
Wes	McCart	Commissioner	Stevens County
Ramiro	Chavez	Executive	Thurston County

- Authorizes President Hutsell or the Incoming WSAC President, with confirmation from the Executive Committee, to fill remaining roster vacancies;

Approved by the Board of Directors of the Washington State Association of Counties on September 20, 2019.

Scott Hutsell, WSAC President

Michael Largent, WSAC Second Vice President

September 20, 2019

TO: WSAC Board of Directors

FROM: Eric Johnson, Executive Director

PREPARED BY: Derek Anderson, Director, Member Services and Communications

SUBJECT: Appointments and Nominations to Statewide Boards & Commissions

The following nominations were received for open county represented positions on statewide boards and commissions. Attached are applications and statement of interests from each candidate.

Appointments by the WSAC Board of Directors

Domestic Violence Workgroup

Eligibility: WSAC Member

Number of Positions: One

Number of Applications Received: Two

John Hutchings, Thurston County Commissioner

Mary Kuney, Spokane County Commissioner

Nominations to the Governor

Forensic Investigations Council

Eligibility: WSAC Member

Number of Positions: One

Number of Applications Received: One

Kathy Lambert, King County Councilmember

Nominations to the State Auditor

Local Government Advisory Committee

Eligibility: County Representative

Number of Positions: One

Number of Applications Received: Two

Keith Johnson, Franklin County Administrator

Brenda Sherman, Grays Harbor County Budget Director

Nominations to the Secretary of Transportation

Local Bridge Program

Eligibility: County Engineer

Number of Positions: One

Number of Applications Received: Eight

Chad Coles, Spokane County Engineer

Charles Eaton, Columbia County Engineer

Craig Erdman, Franklin County Engineer

Tim Fife, Lewis County Engineer

Scott Lindblom, Thurston County Engineer

Douglas McCormick, Snohomish County Engineer
Eric Pierson, Chelan County Engineer
Paul Randall-Grutter, Skagit County Engineer

Openings Receiving No Nominations

Criminal Justice Training Account - Alternate

WSAC Appoints

Positions available – 1

Shorelines Hearings Board – Alternate

WSAC Appoints

Positions available – 2

Sexual Assault Forensic Examinations (SAFE) Advisory Group

WSAC Appoints

Positions available – 1

Transportation Improvement Board – County Elected – 125k pop or greater, Western WA.

WSAC Nominates, Appointed by Governor

Positions available – 1

WSAC will continue to recruit for these positions acknowledging that the Executive Board may make appointments prior to the September Board of Director's meeting if nominations/applications are received.



Resolution 2019-13

WHEREAS, the Washington State Association of Counties' Board of Directors is charged with making recommendations and/or appointments to numerous Washington State boards, commissions, and committees, and

WHEREAS, it is vital that county governments' interests are fully represented on statewide boards, commissions and committees; and

WHEREAS, there are a vacancy on the Domestic Violence Workgroup; and

WHEREAS, the following County Commissioners, Councilmembers, and Councilors have sought nomination for this vacancy:

John Hutchings, Thurston County Commissioner
Mary Kuney, Spokane County Commissioner

NOW THEREFORE, BE IT RESOLVED, that the Washington State Association of Counties' Board of Directors appoints the following WSAC member to the Domestic Violence Workgroup seat:

BE IT FURTHER RESOLVED, that WSAC staff be directed to immediately transmit the appointee's name to the Washington State Attorney General; and

BE IT FURTHER RESOLVED, that WSAC staff is directed to contact the appointee(s) of their selection; and

BE IT FURTHER RESOLVED, that applicants not selected be notified and thanked for their commitment and interest in representing county government.

Approved by the Board of Directors of the Washington State Association of Counties on September 20, 2019.

Scott Hutsell, WSAC President

Michael Largent, WSAC Second Vice President



Resolution 2019-14

WHEREAS, the Washington State Association of Counties' Board of Directors is charged with making recommendations and/or appointments to numerous Washington State boards, commissions, and committees, and

WHEREAS, it is vital that county governments' interests are fully represented on statewide boards, commissions and committees; and

WHEREAS, there is a vacancy on the Forensic Investigations Council; and

WHEREAS, the following County Commissioners, Councilmembers, and Councilors have sought appointment for this vacancy:

Kathy Lambert, King County Councilmember

NOW THEREFORE, BE IT RESOLVED, that the Washington State Association of Counties' Board of Directors nominates the following member(s) to the Forensic Investigations Council:

BE IT FURTHER RESOLVED, that WSAC staff be directed to immediately transmit the nominee's name(s) to Governor of the State of Washington; and

BE IT FURTHER RESOLVED, that WSAC staff is directed to contact the nominee(s) of their selection; and

BE IT FURTHER RESOLVED, that applicants not selected be notified and thanked for their commitment and interest in representing county government.

Approved by the Board of Directors of the Washington State Association of Counties on September 20, 2019.

Scott Hutsell, WSAC President

Michael Largent, WSAC Second Vice President



Resolution 2019-15

WHEREAS, the Washington State Association of Counties' Board of Directors is charged with making recommendations and/or appointments to numerous Washington State boards, commissions, and committees, and

WHEREAS, it is vital that county governments' interests are fully represented on statewide boards, commissions and committees; and

WHEREAS, there is a vacancy on the Local Government Advisory Committee; and

WHEREAS, the following County Representatives have sought appointment for this vacancy:

Keith Johnson, Franklin County Administrator
Brenda Sherman, Grays Harbor County Budget Director

NOW THEREFORE, BE IT RESOLVED, that the Washington State Association of Counties' Board of Directors nominates the following representative(s) to the Local Government Advisory Committee:

BE IT FURTHER RESOLVED, that WSAC staff be directed to immediately transmit the nominee's name(s) to Washington State Auditor; and

BE IT FURTHER RESOLVED, that WSAC staff is directed to contact the nominee(s) of their selection; and

BE IT FURTHER RESOLVED, that applicants not selected be notified and thanked for their commitment and interest in representing county government.

Approved by the Board of Directors of the Washington State Association of Counties on September 20, 2019.

Scott Hutsell, WSAC President

Michael Largent, WSAC Second Vice President



Resolution 2019-16

WHEREAS, the Washington State Association of Counties' Board of Directors is charged with making recommendations and/or appointments to numerous Washington State boards, commissions, and committees, and

WHEREAS, it is vital that county governments' interests are fully represented on statewide boards, commissions and committees; and

WHEREAS, there is a vacancy on the Local Bridge Program; and

WHEREAS, the following County Engineers have sought appointment for this vacancy:

Chad Coles, Spokane County Engineer
Charles Eaton, Columbia County Engineer
Craig Erdman, Franklin County Engineer
Tim Fife, Lewis County Engineer
Scott Lindblom, Thurston County Engineer
Douglas McCormick, Snohomish County Engineer
Eric Pierson, Chelan County Engineer
Paul Randall-Grutter, Skagit County Engineer

NOW THEREFORE, BE IT RESOLVED, that the Washington State Association of Counties' Board of Directors nominates the following applicant(s) to the Local Bridge Program:

BE IT FURTHER RESOLVED, that WSAC staff be directed to immediately transmit the nominee's name(s) to Washington State Secretary of Transportation; and

BE IT FURTHER RESOLVED, that WSAC staff is directed to contact the nominee(s) of their selection; and

BE IT FURTHER RESOLVED, that applicants not selected be notified and thanked for their commitment and interest in representing county government.

Approved by the Board of Directors of the Washington State Association of Counties on September 20, 2019.

Scott Hutsell, WSAC President

Michael Largent, WSAC Second Vice President

Boards and Commissions

Submission Date	09-04-2019 16:49:17
Position of Interest:	Local Government Advisory Committee
Name	Brenda Sherman
Title	Budget Director
County:	Grays Harbor County
Phone Number	(360) 9641514
E-mail	bsherman@co.grays-harbor.wa.us
Have you contacted the Board or Commission of interest or visited their website to review the meeting schedule and to determine if you are able to meet their requirements?	Yes
As an appointee or nominee of WSAC, you will represent the interests and positions of the Association and act in the best interests of all counties. You may be required to report back to the WSAC Board verbally or in writing, upon request, about activities and decisions of the Board or Commission on which you serve. Do you agree to these responsibilities?	Yes
Statement of Interest - Why are you interested in serving on this Board or Commission? What specific expertise do you bring to the subject area(s)?	I have been on this committee before and enjoyed it. I am a CPA and have been working with BARS for the last 30 years.

Boards and Commissions

Submission Date	09-13-2019 11:59:00
Position of Interest:	Local Government Advisory Committee
Name	Keith Johnson
Title	County Administrator
County:	Franklin County
Phone Number	(509) 545-3578
E-mail	kjohnson@co.franklin.wa.us
Have you contacted the Board or Commission of interest or visited their website to review the meeting schedule and to determine if you are able to meet their requirements?	Yes
As an appointee or nominee of WSAC, you will represent the interests and positions of the Association and act in the best interests of all counties. You may be required to report back to the WSAC Board verbally or in writing, upon request, about activities and decisions of the Board or Commission on which you serve. Do you agree to these responsibilities?	Yes
Statement of Interest - Why are you interested in serving on this Board or Commission? What specific expertise do you bring to the subject area(s)?	30 years experience in state and local government operations and management, including serving as an elected official. I am interested in helping to ensure cities and counties work together on issues of importance to local governments throughout Washington, particularly eastern Washington.

Boards and Commissions

Submission Date	09-13-2019 09:52:43
Position of Interest:	Forensic Investigations Council
Name	Kathy Lambert
Title	Councilmember
County:	King County
Phone Number	(206) 4771003
E-mail	Kathy.Lambert@kingcounty.gov
If elected official, your current term ends?	December 31 2021
Have you contacted the Board or Commission of interest or visited their website to review the meeting schedule and to determine if you are able to meet their requirements?	Yes
As an appointee or nominee of WSAC, you will represent the interests and positions of the Association and act in the best interests of all counties. You may be required to report back to the WSAC Board verbally or in writing, upon request, about activities and decisions of the Board or Commission on which you serve. Do you agree to these responsibilities?	Yes
Statement of Interest - Why are you interested in serving on this Board or Commission? What specific expertise do you bring to the subject area(s)?	I have some experience with forensic investigation from when I worked on the issue of sudden infant death syndrome (SIDS) as a policymaker. I've had two important people die unexpectedly and this opened my eyes to the importance of having a good forensic autopsy to know what happened. One of my employees died of a stroke and a neighbor's child died of SIDS. In both cases, forensic reports were important to bring closure to the families. I believe that this is an interesting time for the field and we are adding many new technologies to forensic studies.

Boards and Commissions

Submission Date	09-12-2019 14:46:40
Position of Interest:	Domestic Violence Workgroup
Name	Mary Kuney
Title	Commissioner
County:	Spokane County
Phone Number	(509) 477-2265
E-mail	mkuney@spokanecounty.org
If elected official, your current term ends?	December 31 2020
Have you contacted the Board or Commission of interest or visited their website to review the meeting schedule and to determine if you are able to meet their requirements?	Yes
As an appointee or nominee of WSAC, you will represent the interests and positions of the Association and act in the best interests of all counties. You may be required to report back to the WSAC Board verbally or in writing, upon request, about activities and decisions of the Board or Commission on which you serve. Do you agree to these responsibilities?	Yes
Statement of Interest - Why are you interested in serving on this Board or Commission? What specific expertise do you bring to the subject area(s)?	Domestic Violence is a huge issue in Spokane County. We are talking about it on our Board as it relates to so many areas of our criminal justice system. I also see it in the non-profit work that I do for Hutton Settlement and have had family members effected by it.

Boards and Commissions

Submission Date	09-04-2019 18:00:10
Position of Interest:	Domestic Violence Workgroup
Name	John Hutchings
Title	Ommissioner
County:	Thurston County
Phone Number	(360) 4852998
E-mail	hutchjf@co.thurston.wa.us
If elected official, your current term ends?	December
Have you contacted the Board or Commission of interest or visited their website to review the meeting schedule and to determine if you are able to meet their requirements?	No
As an appointee or nominee of WSAC, you will represent the interests and positions of the Association and act in the best interests of all counties. You may be required to report back to the WSAC Board verbally or in writing, upon request, about activities and decisions of the Board or Commission on which you serve. Do you agree to these responsibilities?	Yes
Statement of Interest - Why are you interested in serving on this Board or Commission? What specific expertise do you bring to the subject area(s)?	<p>In my prior life, I was a 35 year law enforcement officer to include executive management.</p> <p>My experience is what I bring along with numerous trainings, case investigations and prosecutions.</p>

Boards and Commissions

Submission Date	09-11-2019 18:11:50
Position of Interest:	Local Bridge Program
Name	Tim Fife
Title	County Engineer
County:	Lewis County
Phone Number	(360) 7402711
E-mail	Tim.Fife@lewiscountywa.gov
Have you contacted the Board or Commission of interest or visited their website to review the meeting schedule and to determine if you are able to meet their requirements?	Yes
As an appointee or nominee of WSAC, you will represent the interests and positions of the Association and act in the best interests of all counties. You may be required to report back to the WSAC Board verbally or in writing, upon request, about activities and decisions of the Board or Commission on which you serve. Do you agree to these responsibilities?	Yes
Statement of Interest - Why are you interested in serving on this Board or Commission? What specific expertise do you bring to the subject area(s)?	<p>I have acquired extensive experience with this board by requesting funding, receiving, and completing Federally funded Bridge projects. With over 200 bridges to n Lewis County, I have an interest in assuring a fair, reasonable , sustainable means of funding bridge replacement and rehabilitation.</p> <p>I would consider it an honor to serve on this committee.</p>

Boards and Commissions

Submission Date	09-12-2019 08:44:12
Position of Interest:	Local Bridge Program
Name	Craig Erdman
Name	Craig Erdman, PE
Title	County Engineer
County:	Franklin County
Phone Number	(509) 545-3514
E-mail	cerdman@co.franklin.wa.us
Have you contacted the Board or Commission of interest or visited their website to review the meeting schedule and to determine if you are able to meet their requirements?	Yes
As an appointee or nominee of WSAC, you will represent the interests and positions of the Association and act in the best interests of all counties. You may be required to report back to the WSAC Board verbally or in writing, upon request, about activities and decisions of the Board or Commission on which you serve. Do you agree to these responsibilities?	Yes
Statement of Interest - Why are you interested in serving on this Board or Commission? What specific expertise do you bring to the subject area(s)?	Local bridges are a vital component of the county road system. This is a great opportunity to learn more and be involved in the selection and funding process. I have been a County Engineer for 4+ years and have over 30 years experience in roadway systems.

Boards and Commissions

Submission Date	09-12-2019 09:25:32
Position of Interest:	Local Bridge Program
Name	Douglas McCormick
Title	County Engineer
County:	Snohomish County
Phone Number	(425) 3886655
E-mail	dmccormick@snoco.org
Have you contacted the Board or Commission of interest or visited their website to review the meeting schedule and to determine if you are able to meet their requirements?	Yes
As an appointee or nominee of WSAC, you will represent the interests and positions of the Association and act in the best interests of all counties. You may be required to report back to the WSAC Board verbally or in writing, upon request, about activities and decisions of the Board or Commission on which you serve. Do you agree to these responsibilities?	Yes
Statement of Interest - Why are you interested in serving on this Board or Commission? What specific expertise do you bring to the subject area(s)?	I have been the County Engineer at Snohomish County for 2.5 years and have over 34 years experience of progressive transportation experience and responsibility. Over 29 years of this experience is with Snohomish County Public Works This includes designing, constructing, planning and delivering capital improvement projects. Now that if have "settled" into my role as the County Engineer, I feel that I have the time, energy and experience to fill this role in the Local Bridge Program. My resume is available upon request.

Boards and Commissions

Submission Date	09-12-2019 11:32:21
Position of Interest:	Local Bridge Program
Name	Eric Pierson
Title	County Engineer
County:	Chelan County
Phone Number	(509) 6676482
E-mail	eric.pierson@co.chelan.wa.us
Have you contacted the Board or Commission of interest or visited their website to review the meeting schedule and to determine if you are able to meet their requirements?	Yes
As an appointee or nominee of WSAC, you will represent the interests and positions of the Association and act in the best interests of all counties. You may be required to report back to the WSAC Board verbally or in writing, upon request, about activities and decisions of the Board or Commission on which you serve. Do you agree to these responsibilities?	Yes
Statement of Interest - Why are you interested in serving on this Board or Commission? What specific expertise do you bring to the subject area(s)?	As a county that has its share of aging structures I believe it is important to have a voice at the table to ensure equity and that counties' interests are represented.

Boards and Commissions

Submission Date	09-12-2019 19:58:20
Position of Interest:	Local Bridge Program
Name	Paul Randall-Grutter
Title	United States
County:	Skagit County
Phone Number	(360) 416-1421
E-mail	paulrg@co.skagit.wa.us
If elected official, your current term ends?	January 2024
Have you contacted the Board or Commission of interest or visited their website to review the meeting schedule and to determine if you are able to meet their requirements?	Yes
As an appointee or nominee of WSAC, you will represent the interests and positions of the Association and act in the best interests of all counties. You may be required to report back to the WSAC Board verbally or in writing, upon request, about activities and decisions of the Board or Commission on which you serve. Do you agree to these responsibilities?	Yes
Statement of Interest - Why are you interested in serving on this Board or Commission? What specific expertise do you bring to the subject area(s)?	As Skagit County Engineer and a certified bridge inspector I understand the benefit of this program to address our County bridges and know the importance of the funding. I am the immediate past president of the Washington State Association of County Engineers (WSACE) and by coordinating with other Counties I appreciate the aging infrastructure throughout the State and feel I can be objective when reviewing the various applications of other agencies. Skagit County has received funding from this program and I understand the importance of the funding that is provided to help agencies improve mobility and safety.

Boards and Commissions

Submission Date	09-13-2019 08:50:44
Position of Interest:	Local Bridge Program
Name	Scott Lindblom
Title	County Engineer
County:	Thurston County
Phone Number	(360) 239-2716
E-mail	scott.lindblom@co.thurston.wa.us

Have you contacted the Board or Commission of interest or visited their website to review the meeting schedule and to determine if you are able to meet their requirements?

Yes

As an appointee or nominee of WSAC, you will represent the interests and positions of the Association and act in the best interests of all counties. You may be required to report back to the WSAC Board verbally or in writing, upon request, about activities and decisions of the Board or Commission on which you serve. Do you agree to these responsibilities?

Yes

Statement of Interest - Why are you interested in serving on this Board or Commission? What specific expertise do you bring to the subject area(s)?

I am the County Engineer for Thurston County. I understand the critical need to maintain our infrastructure, including bridges. Thurston County has over 100 bridges, some dating back to the 1920s. We have inadequate funding to preserve our bridges and recognize external funding is essential to our success. But we are not unique among agencies.

I clearly understand that, as public stewards of taxpayer money, we need to make the right decisions for the right reasons on where this taxpayer money goes. I am committed to that.

Boards and Commissions

Submission Date	09-13-2019 11:14:26
Position of Interest:	Local Bridge Program
Name	Chad Coles
Title	County Engineer
County:	Spokane County
Phone Number	(509) 477-7450
E-mail	ccoles@spokanecounty.org
Have you contacted the Board or Commission of interest or visited their website to review the meeting schedule and to determine if you are able to meet their requirements?	Yes
As an appointee or nominee of WSAC, you will represent the interests and positions of the Association and act in the best interests of all counties. You may be required to report back to the WSAC Board verbally or in writing, upon request, about activities and decisions of the Board or Commission on which you serve. Do you agree to these responsibilities?	Yes
Statement of Interest - Why are you interested in serving on this Board or Commission? What specific expertise do you bring to the subject area(s)?	Spokane County is responsible for an inventory of 166 bridges of sizes and types. In my career I have been involved in bridge maintenance, design, evaluation, and programming. This committee plays an extremely important role in the health of the bridges in the State. I hope to bring my experience and perspective to help fulfill that role.

Boards and Commissions

Submission Date	09-13-2019 10:53:34
Position of Interest:	Local Bridge Program
Name	Charles Eaton
Title	County Engineer
County:	Columbia County
Phone Number	(509) 3822534
E-mail	charles_eaton@co.columbia.wa.us
Have you contacted the Board or Commission of interest or visited their website to review the meeting schedule and to determine if you are able to meet their requirements?	Yes
As an appointee or nominee of WSAC, you will represent the interests and positions of the Association and act in the best interests of all counties. You may be required to report back to the WSAC Board verbally or in writing, upon request, about activities and decisions of the Board or Commission on which you serve. Do you agree to these responsibilities?	Yes
Statement of Interest - Why are you interested in serving on this Board or Commission? What specific expertise do you bring to the subject area(s)?	<p>Having recently moved to Washington, I feel this would be a good way for me to get engaged at an appropriate commitment level given my current responsibilities. I have been involved in bridge construction my entire career of 39 years and am always drawn to anything related to bridges. I feel this passion combined with my desire to get involved would be a perfect fit for me.</p> <p>My experiences include chair of the joint APWA/ODOT committee that developed the standard specifications for construction of structures; Member of the APWA Standard Specification Committee for over 20 years; In responsible charge for the design and construction of numerous local agency bridges throughout my career; Construction inspector for numerous bridges while at ODOT including the I-205/I-84 Interchange, Sucker Creek Bridge in Lake Oswego, OR-18 Interchange in Pendleton and numerous other single span bridges.</p>

September 20, 2019



STAFF REPORTS

September 20, 2019

TO: WSAC Board of Directors

FROM: Eric Johnson, Executive Director

SUBJECT: WSAC Comprehensive Policy Manual Review and Update

Background

The Washington State Association of Counties Board of Directors' is charged with the adoption and maintenance of a Comprehensive Policy Manual to guide the administration of Association's business processes and functions as outlined in Article 3 of WSAC Bylaws:

ARTICLE 3. BOARD OF DIRECTORS

3.1 General Powers

- (a) The Board shall have general supervision over the affairs of the Association in accordance with policies established by vote of the membership at general meetings.
- (b) All interim policy decisions arising between the meetings shall be made by the Board in the name of the Association, but such policies shall be subject to change by the next general meeting of the Association except as provided in Section 3.18 relating to establishment of policies by the Legislative Steering Committee.
- (c) Fundraising for the Association may occur only with prior authorization by the Board.
- (d) The Board shall review and approve nominations to state boards and commissions as required by law or when requested to do so by the State of Washington, NACo, or other organizations, or may delegate such authority to the Executive Committee. All vacancies will be announced in the Association publications prior to action. Interested Active Members may submit their names and resumes for any position.
- (e) The Board shall adopt a personnel policy for the Association staff.
- (f) The Board shall adopt a travel policy for all activities of the Association.
- (g) The Board, by resolution adopted by at least two-thirds the members present at a regular meeting (3.7.1) or a special meeting (3.7.2) called for said purpose, may remove WSAC members from representing the Association on any Committees, Commissions, Task Forces, or Work Groups, internal and external to the Association and appointed by it, when in their judgment the best interests of the Association would be served thereby.

Discussion

The last comprehensive review of the WSAC Comprehensive Policy Manual occurred in 2010. Since that time, the WSAC Board of Directors has been approved 24 additions or amendments.

WSAC staff continues to identify the need for new and revised policies as well as assuring existing policies are consistent with state law and regulation. With this in mind, WSAC staff proposes a comprehensive review to include oversight by a select number of interested members of the Board of Directors. If you are interested in assisting staff in reviewing proposed amendments and revisions, please contact President Hutsell or myself. All meetings to review the Comprehensive Policy Manual will be conducted electronically with the goal of having proposed revisions to the WSAC Comprehensive Policy Manual ready for the November 20, 2019 WSAC Board of Directors' meeting.

September 20, 2019

TO: WSAC Board of Directors

FROM: Eric Johnson, Executive Director

SUBJECT: Executive Director Report

WSAC Executive Board Annual Planning Meeting

For the fourteenth year in a row, the WSAC Executive Board held its annual planning meeting in the President's home county – this year Lincoln. WSAC President Scott Hutsell hosted the WSAC Executive Committee, who focused their time on:

- Reviewing current and potential WSAC programs and services
- Preparing preliminary budgets for consideration for the WSAC Board of Directors
- Options related to the Litigation and Strategic Communications Program
- Developed Proposed 2020 Operating, Special Fund, and Strategic Litigation and Communication Program Budget including:
 - Includes dues increase, salary cost of living adjustments, medical increases
 - Recommended schedule for the 2018 General, Transportation, Public Lands, Human Services, and Strategic Litigation and Communication Dues Assessment Schedules
 - Implementing 2019 Compensation Analysis
- Organizational Improvement Review
- Review WSAC Committee Leadership Appointments
- Organizational Partnerships

Strategic Litigation and Communication Program

During the September 20, 2019 WSAC Board of Directors' meeting, staff and legal counsel will brief in detail current activities associated with three major activities:

Spokane County - This case challenges the constitutionality of Senate House Bill 2887 (2018) requiring Spokane County to elect a five member, by district, Board of County Commissioners. This legislation violates the uniformity clauses of Article XI of the Washington State Constitution and creates a precedent for the legislature to impose different requirements on different counties.

Unfunded Mandate - This case will challenge that Senate Bill 5472 (Ballot Drop Box Bill) is a violation of RCW 43.135.060, Prohibition of new or extended programs without full reimbursement.

Indigent Defense - Potential legal action regarding the State's constitutional duty to provide trial court indigent defense funding.

WSACs' Amicus Brief on a pending case that asks if the State of Washington or the Washington State Office of Public Defense has an actionable duty to cure claimed systemic and significant deficiencies in a county's provision of indigent defense services to juveniles charged with criminal offenses.

Board Briefs

As part of our Board of Directors' Planning Meeting this past May, the need to increase communication with the WSAC Board of Directors in between Regular Board of Directors' meetings was identified. On August 5th I distributed a first attempt at this communication with a "Board Briefs" report to bring you up to date on WSAC Activities.

As most of you know, I communicate frequently with the WSAC Executive Committee, including scheduled conference calls on the 2nd and 4th Tuesday of each month. Much of the "Board Brief" materials were from these communications with the WSAC Executive Committee.

If you have any feedback, suggestions, questions for future Board Briefs, please do not hesitate to contact me.

WSAC Elections – WSAC Officers and WSAC Board of Directors

On Thursday, September 19, 2019, the candidate filing period for a number of WSAC positions began. WSAC will distribute a solicitation email to WSAC membership with online application/nomination information for the following positions:

WSAC Positions

- | | |
|---------------------------------------|--|
| • WSAC President: | Rob Gelder, Kitsap County Commissioner |
| • WSAC 1 st Vice President | Michael Largent, Whitman County Commissioner |
| • WSAC 2 nd Vice President | Open to a Western Region Active Member |
| | |
| • Four Eastern Region Representatives | |
| • Four Western Region Representatives | |
| • Two Eastern Region Alternates | |
| • Two Western Region Alternates | |

The complete 2019 Annual WSAC Election Timeline is attached.

National Association of Counties (NACo)

A big thanks to Spokane County Commissioners – and staff – particularly Jared Webley, for a great NACo Western Interstate Region Conference in Spokane County May 14-17. Nearly 40 WSAC members participated and the conference made budget and attendance exceeded projections.

Nearly 30 Washington State county elected, and appointed officials joined more than 2,800 elected and appointed county officials, exhibitors, presenters, and guests from across the country at the National Association of Counties' (NACo) Annual Conference in Clark County, Nevada.

Washington State is currently represented on the NACo Board of Directors by:

- Skagit County Commissioner Ken Dahlstedt

WSAC's representatives on the Western Interstate Region (WIR) Board of Directors:

- Stevens County Commissioner Wes McCart
- Snohomish County Councilmember Stephanie Wright
- WSAC Executive Director Eric Johnson, Ex-Officio

In August, Paige Dechambeau, Derek Anderson, and Mellani McAleenan participated in NACo's Knowledge Forum in partnership with the National Council of County Association Executives (NCCAE).

Stevens County Commissioner Wes McCart, Lincoln County Commissioner Scott Hutsell, and Pend Oreille County Commissioner Karen Skoog participated in NACo's PILT Fly-In September 12-13, meeting with members of our delegation, as well as staff from other states. 37 Washington State counties receive \$29 million annually in PILT and 25 counties receive \$16.1 million annually in Secure Rural Schools (SRS) payments.

Federal PILT was funded at a record high level for FY 2018, \$553 million nationally. For Washington State this is an increase of nearly \$8 million. However, SRS Payments continue to decline. The federal government did not provide a FY 2016 payment. SRS 2017 payment was \$ 1.2 million less than FY 2015. Long term SRS funding continues to be an elusive challenge.

Affiliates/Partners

Washington State Association of Local Public Health Officials – Jaime Bodden, Jason Bergquist, and Eric Johnson attended WSALPHO's Summer Conference in Chelan County.

Association of County Human Services – Juliana Roe, continues to work with ACHS members regarding a variety of housing, homelessness and other social services. Brad Banks and Juliana are working with BHOs and County Human Service Leaders to craft a recommended WSAC policy statement on the behavioral health system

Behavioral Health Organizations – WSAC has contracted with the remaining Behavioral Health Organizations to provide legislative advocacy through a contract lobbyist.

Washington Counties Risk Pool – WSAC is partnering with WCRP during out November conference. I meet quarterly with Derek Bryant.

Washington Counties Insurance Fund – Bridget Lockling is now WSACs' WCIF liaison. I meet quarterly with Jon Kaino.

Washington State County/City Planning Directors – Paul Jewell and I joined the county planning directors at their September Annual Conference in Chelan. We have been engaging county planners in the Ruckelshaus Center's GMA review – Road Map to the Future.

Association of City/County Information Services – Derek Anderson continues to provide conference planning services and will be attending their fall conference in Whatcom County.

Washington State Association of County Engineers (WSACE) – WSAC staff coordinated the WSACE June 2019 Annual Conference/Meeting in Whatcom County. WSACE Managing Director Jane Wall was out on maternity leave in parts of May – August. Jason Bergquist and Eric Johnson attended this event.

Washington Association of Prosecuting Attorneys –Eric Johnson attended the elected prosecutors' roundtable meeting at the WAPA Training/Membership meeting in Chelan County.

County Solid Waste Affiliate – Paul Jewell has been working with County Solid Waste Managers to establish a new Solid Waste Affiliate and conducted a meeting and goal setting workshop in May in Kittitas County.

Washington State Association of County Auditors – Eric Johnson and Derek Anderson, Melissa Archuleta and Paige DeChambeau participated in both the Auditors Annual meeting/Election Conference in King County.

Association of Washington Cities – President Hutsell, Mellani McAleenan and I attended the AWC Conference in Spokane County.

Washington Association of County Officials – I attended the WACO open house for the selection of a new WACO Executive Director. Jennifer Wallace was made permanent Executive Director.

WSAC continues to maintain and expand our cooperative agreements and contracts with a number of organizations to further accomplish the goals of our respective organizations:

- Department of Natural Resources – Public Lands Counties, Forest and Fish Policy
- Washington State Association of County Engineers – Affiliate Services
- Washington State Association of County Human Services – Affiliate Services
- Washington State Association of Local Public Health Officials – Affiliate Services
- Solid Waste Charter – Affiliate Services
- Department of Ecology, Office of Columbia River – Columbia River Caucus
- Puget Sound Partnership – Coastal Counties Caucus, Continuing Dues Assessment
- County Road Administration Board – Partner on Projects
- Department of Transportation – Transportation Metrics and County Transportation Planning
 - Improved culvert inventories
 - County Road System Funding
 - Dashboard
- Behavioral Health Organizations – State Advocacy Agreement
- Washington State Association of County Auditors – Conference Planning and Financial Services
- Association of County/City Information Services – Conference Vendor Management
- Washington County Administrative Association – Charter Development, Dues and Services Analysis
- Washington State University Extension Directors – Conference Partner
- Washington Association of County Commission/Council Clerks – Derek participated in Conference Planning and Preparation, supported training activities, and both Derek and I attended their conference in Columbia County
- Association of Washington Business – WSAC helped AWB sponsor a Housing Forum in King County. Eric Johnson, Mellani McAleenan and Juliana Roe attended.
- Washington State Association of County Clerks – Eric Johnson and Spokane County Commissioner Mary Kuney attended their annual banquet and have been engaged in several amicus briefs with The Clerks Association.

Courthouse Briefings/Meetings

Staff and Executive Committee members are meeting throughout the state on Courthouse Briefings and have met with the following counties to date:

Asotin County
Garfield County
Okanogan County

Columbia County
Douglas County
Clark County

Walla Walla County
Ferry County

Other Key Areas of Work

- Foundational Public Health Services Steering Committee
- Supporting Policy Staff on Policy Issues and Meetings
- Washington Department of Fish and Wildlife Budget and Policy Advisory Group
- Opioid Class Action Law Suit
- Amicus Briefs
- Organizational Performance Review
- Strategic Litigation and Communication Program Outreach and Communication Efforts
- GMA: Road Map to Washington's Future
- Forest and Fish Policy Principles
- Washington State Complete Count Committee

Ahead of the Curve

WSAC along with the Washington State Association of County Auditors are proud to be a sponsor for a Legacy Washington Project: Ahead of the Curve. This project celebrates the 100th anniversary of American women gaining the right to vote with an exhibit, online profiles, lesson plans, and a student contest. This legacy project recognizes that Washington has been *Ahead of the Curve* since it first granted women the right to vote in 1883. In 1910 our state became the fifth to include women's suffrage in its constitution — a decade ahead of the nation!

<https://www.sos.wa.gov/legacy/ahead-of-the-curve/>

National Council of County Association Executives (NCCAE)

This year I am ending my tenure (having served a couple of extra terms as past president) in leadership of the National Council of County Association Executives. It has been an honor to accept these responsibilities within my professional association. Allow me to express my thanks to the WSAC Executive Committee and Board of Directors for supporting my engagement and professional development with my peers.

WSAC Staff/Contractors

With the exception of maintaining the research position vacant, WSAC is fully staffed:

Executive

Eric Johnson, Executive Director
Lynn Fiorillo-Lowe, Operations and Support Assistant

Finance and Administration

Bridget Lockling, Finance and Administration Director
Maxx Couch, Finance Assistant
Washington Counties Building Maintenance Contract/Operations
Dennis Boone, Building and Operations Contractor

Communication and Member Services

Derek Anderson, Communication and Member Services Director
Emily Houg, Conference Planner Contractor
Paige DeChambeau, External Communications Manager
Tyler Melhart, Web/Graphics Design Manager
Jason Bergquist, Affiliate Services Manager
Mellissa Archuleta, Senior Conference Planner
Vacant, Data and Research Manager
Spry, Communication Consultant
Pacific Automation, Information Services Provider

Policy and Legislation

Mellani McAleenan, Director of Government Relations/General Counsel
Gary Rowe, Research Contractor
Juliana Roe, Policy Director, Human Services, Public Safety, Justice
Brad Banks, Contractor, Behavioral Health Organization Lobbyist
Paul Jewell, Policy Director, Natural Resources, Solid Waste, Land Use
Brynn Brady, Contractor, Coastal Counties Coordinator
Neil Aaland, Contractor, Columbia River Coordinator
Scott Swanson, Forest and Fish Policy Coordinator
Jaime Bodden, Managing Director, Washington State Assoc. of Public Health Officials
Brynn Brady, Contractor, WSALPHO Lobbyist
Jane Wall, Managing Director, Washington State Association of County Engineers
County Transportation Contract Oversight and Management
Mike Hover, Contractor, Policy Consultant/Lobbyist



WSAC Elections | 2019

"Leading for the future of Local Government"

Election Timeline

Date	Activity
By September 19	President Hutsell appoints Elections Oversight Committee Chair Staff finalizes WSAC election website for launch
September 19, 10 a.m.	Candidate filing period begins Solicitation email distributed to WSAC membership with online application form
Sept 26 - Oct 3	Reminder email distributed to WSAC membership
October 7, 5 p.m.	Candidate filing period ends Candidate materials (statement, photo, etc.) due to WSAC office
October 8 – 21	Staff prepares ballots in eballot system; compiles/verifies election distribution email list; and eballot system assigns unique password to each active member
October 22	WSAC Elections Oversight Committee conference call to review election materials, procedures, and process
October 23 – Nov. 5	Staff makes any corrections and modifications to VoteNet system per committee's direction
November 6	Staff sends voter list and email to eballot
November 6	Ballot notice email distributed to membership "be looking for an email"
November 7, 10 a.m.	Online polling opens WSAC members receive emails with unique password and instructions
November 19, 10 a.m.	On-site polling station opens at County Leaders Conference
November 21, 1 p.m.	Online polling closes Shut down voting computer
November 21, 2 p.m.	WSAC Elections Oversight Committee meets to review results
November 21, 4 p.m.	Election Results Announced at WSAC General Membership Meeting
November 26	Election Announcements published on WSAC website, news release distributed to officers' home newspapers
November 26	Election results published in WSAC Insider

Offices Subject to Election:

- WSAC President
- WSAC Vice President
- WSAC Second Vice President
(open to Western Region Member)
- Eastern Region Representatives to the WSAC Board of Directors
- Western Region Representatives to the WSAC Board of Directors

September 20, 2019

TO: WSAC Board of Directors

FROM: Eric Johnson, Executive Director

PREPARED BY: Bridget Lockling, Finance and Administration Director

SUBJECT: June 30, 2019 Finance Report

Cash

We ended the 2nd quarter of 2019 with a total cash position of \$1,656,328. Cash flow is highest during the first quarter when dues are paid and will fluctuate throughout the year as expenses come in and conference registrations payments are received. The reduction from first quarter by \$668,136 is due to more expenses paid in Q2 and higher receivables than Q1.

Liabilities

2nd quarter current liabilities are usually higher this time of year due to booking deferred revenue for annual dues billed in January and not “earned” until the year progresses. Dues revenue is allocated out at approximately \$513,000 per quarter. The Current Liabilities balance of \$1,349,430 is made up of \$1,026,222 in deferred dues revenue, \$130,600 in accrued leave, \$37,380 in payroll taxes payable and the rest in general accounts payable.

Budget to Actual Activity

The combined All Funds Actual vs. Budget Summary 2019 report shows a negative (\$160,122) bottom line. The negative balance is more than projected in the quarterly budget. While expenses are lower than projected, it is the lower revenue contributing the most to the overall reduction in net assets. The following variances highlight the reason for the negative bottom line in the financial report:

Revenue

- Affiliate Assessments-lower staff expenses translate into showing less reimbursed revenue.
- Contract Services – The Department of Transportation grant was not fully utilized, less revenue but also less contract expenses.
- Marketing & Royalties – Less revenue from Omnia (US Communities) due to reduced use from members.

Expenses

- Payroll and Benefits – The positive variance of \$95k in payroll and benefits is due to the unfilled Research Director position and partial leave of an affiliate staff
- Conference expenses for the NaCo WIR conference in which we handled the finances for; has offsetting revenue.
- Contract Services – The negative contract service revenue reflects primarily the slow start of the new Department of Transportation contract. In addition, the Research Director position had been partially paid out of this contract and with the position currently empty those funds are no longer billed.

- Professional Services – Variance mostly in SLAC, legal and communication project expenses higher in first half of the year as anticipated.

2019 Outstanding Dues

Current tracking information is as follows:

Dues

General Dues – 98% collected (1 county remaining)

Transportation Dues – 98% collected (1 county remaining)

Public Lands Dues – 100% collected

Human Services Dues – 100% collected

Litigation & Communication Dues – 100% collected

Solid Waste Dues – 95% collected (2 counties remaining)

Special Assessments

Coastal Counties Special Assessment – 93% collected (1 county remaining)

Statement of Financial Position, by Fund								
For the Current Ending Period and 3 Years Prior								
	Operating Fund	Special Fund	Litigation Fund	Total 6/30/2019	12/31/2018	12/31/2017	12/31/2016	
Assets								
Cash & Cash Equivalents	\$ 704,591	\$ 508,670	\$ 443,067	\$ 1,656,328	\$ 749,560	\$ 851,197	\$ 646,280	
Receivables & Other Current Assets	342,310	40,227	-	382,537	644,039	301,786	500,294	
Property & Equipment, Net	86,944	-	-	86,944	86,944	71,125	55,850	
Long-Term and Other Assets								
Counties Building Partnership	178,686	-	-	178,686	178,686	178,686	185,879	
NACo RMA LLC Partnership	(744)	-	-	(744)	(744)	(744)	(743)	
Total Assets	\$ 1,311,788	\$ 548,897	\$ 443,067	\$ 2,303,752	\$ 1,658,486	\$ 1,402,050	\$ 1,387,560	
Liabilities & Unrestricted Equity								
Current Liabilities	\$ 1,090,947	\$ 7,869	\$ 250,614	\$ 1,349,430	\$ 510,105	\$ 422,212	\$ 444,440	
Net Assets								
Undesignated	220,841	421,028	192,453	834,321	946,381	777,838	741,120	
Board Designated	-	120,000	-	120,000	202,000	202,000	202,000	
Total Net Assets	\$ 220,841	\$ 623,028	\$ 192,453	\$ 954,321	\$ 1,148,381	\$ 979,838	\$ 943,120	
Total Liabilities & Unrestricted Equity	\$ 1,311,788	\$ 548,897	\$ 443,067	\$ 2,303,752	\$ 1,658,486	\$ 1,402,050	\$ 1,387,560	

*This financial statement is produced directly from WSAC's MIP Fund Accounting Software through DrillPoint Reports.

Key factors for changes in WSAC's Assets and Equity between 2016 and 2019:

- Litigation Fund - a new fund based on the 2018 budget adopted by the members at the November 2017 General Board Member Meeting.
- Cash - The marked increase in cash from year end reflects the timing of annual dues submitted.
- Receivables & Other Current Assets - The receivables at the end of the 2nd quarter in 2019 is related to WSAC's annual dues billing process.
- Deferred Revenues - the large increase in "Current Liabilities" is due to booking deferred revenue for annual dues billed in January but not "earned" until the year progresses.

Actual vs. Budget in Summary							
For the Current Ending Period and 3 Years Prior							
Operating Fund	Total Budget	Budget 6/30/2019	Actual 6/30/2019	Variance (unfavorable)	12/31/2018	12/31/2017	12/31/2016
Revenue							
Dues	\$ 1,525,195	\$ 762,598	\$ 762,596	\$ (2)	\$ 1,491,284	\$ 1,268,294	\$ 1,327,860
Business Partner Fees	-	-	-	-	-	300	-
Special Assessments	35,000	17,500	17,500	-	35,000	216,750	73,300
Affiliate Assessments	628,204	314,102	283,474	(30,628)	591,153	636,061	434,773
Contract Services	724,099	362,050	211,961	(150,088)	625,293	600,567	575,949
Conferences and Events	159,000	-	53,380	53,380	136,438	228,431	142,460
Other Miscellaneous Revenues	500	-	-	-	4	-	14
Total Revenue	\$ 3,071,998	\$ 1,456,249	\$ 1,328,910	\$ (127,339)	\$ 2,879,172	\$ 2,950,403	\$ 2,554,356
Operating Expense							
Payroll and Benefits	\$ 1,937,893	\$ 947,184	\$ 867,683	\$ 79,501	\$ 1,500,345	\$ 1,568,421	\$ 1,401,401
Meetings, Travel and Hosting	144,100	85,850	86,994	(1,144)	149,894	141,609	156,916
Conferences and Events	139,000	6,000	63,961	(57,961)	140,191	168,577	123,918
Contract Services	638,634	319,317	265,138	54,179	737,132	639,420	522,544
Professional Services Other	138,000	71,000	70,910	90	150,420	235,869	135,932
Technology and Telecom	51,630	28,915	35,813	(6,898)	46,865	44,477	45,582
General Operating	160,550	94,450	101,677	(7,227)	156,666	139,951	157,821
Total Operating Expense	\$ 3,209,807	\$ 1,552,716	\$ 1,492,175	\$ 60,541	\$ 2,881,513	\$ 2,938,326	\$ 2,544,114
Changes in Net Assets	\$ (137,809)	\$ (96,467)	\$ (163,265)	\$ (66,798)	\$ (2,341)	\$ 12,077	\$ 10,242
Dues as a % of Total Revenue	49.6%		57.4%		51.8%	43.0%	52.0%
# of Permanent Staff	15		14		14	12	12
Payroll Exp as % of Total Exp	60%		58%		52%	53%	55%
Net Income as % of Revenue	-4%		-12%		0%	0%	0%

*This financial statement is produced directly from WSAC's MIP Fund Accounting Software through DrillPoint Reports.

Actual vs. Budget in Summary							
For the Current Ending Period and 3 Years Prior							
Special Fund	Total Budget	Budget 6/30/2019	Actual 6/30/2019	Variance (unfavorable)	12/31/2018	12/31/2017	12/31/2016
Revenue							
Business Partner Fees	-	-	650	650	650	-	-
Marketing and Royalties	229,500	116,000	87,880	(28,120)	194,096	209,651	197,787
Other Miscellaneous Revenues	500	250	-	(250)	-	-	1,040
Interest Earnings	5,000	2,500	10,956	8,456	6,116	3,350	512
Total Revenue	\$ 235,000	\$ 118,750	\$ 99,486	\$ (19,264)	\$ 200,862	\$ 213,002	\$ 199,339
Operating Expense							
Meetings, Travel and Hosting	50,000	30,000	33,311	(3,311)	54,302	64,191	62,975
Conferences and Events	20,000	-	-	-	27,140	30,000	13,030
Professional Services Other	7,500	-	18,873	(18,873)	7,500	7,500	7,500
Technology and Telecom	3,700	-	-	-	4,224	842	3,282
General Operating	8,650	5,050	5,807	(757)	9,404	16,316	16,676
Total Operating Expense	\$ 89,850	\$ 35,050	\$ 57,991	\$ (22,941)	\$ 102,569	\$ 118,848	\$ 103,463
Changes in Net Assets	\$ 145,150	\$ 83,700	\$ 41,496	\$ (42,204)	\$ 98,293	\$ 94,153	\$ 95,875
Dues as a % of Total Revenue	0.0%		0.0%		0.0%	0.0%	0.0%
# of Permanent Staff	15		14		14	12	12
Payroll Exp as % of Total Exp	0%		0%		0%	0%	0%
Net Income as % of Revenue	62%		42%		49%	44%	48%

*This financial statement is produced directly from WSAC's MIP Fund Accounting Software through DrillPoint Reports.

Actual vs. Budget in Summary							
For the Current Ending Period and 3 Years Prior							
Litigation Fund	Total Budget	Budget 6/30/2019	Actual 6/30/2019	Variance (unfavorable)	12/31/2018	12/31/2017	12/31/2016
Revenue							
Dues	\$ 400,000	\$ 200,000	\$ 200,003	\$ 3	\$ 399,997	\$ -	\$ -
Total Revenue	\$ 400,000	\$ 200,000	\$ 200,003	\$ 3	\$ 399,997	\$ -	\$ -
Operating Expense							
Payroll and Benefits	\$ 112,681	\$ 54,951	\$ 39,892	\$ 15,059	\$ 61,106	\$ -	\$ -
Meetings, Travel and Hosting	15,000	10,000	1,069	8,931	28,273	-	-
Conferences and Events	-	-	-	-	849	-	-
Professional Services Other	340,000	170,000	197,395	(27,395)	154,746	-	-
Technology and Telecom	3,069	1,535	-	1,535	2,397	-	-
General Operating	500	250	-	250	3,821	-	-
Total Operating Expense	\$ 471,250	\$ 236,736	\$ 238,356	\$ (1,620)	\$ 251,192	\$ -	\$ -
Changes in Net Assets	\$ (71,250)	\$ (36,736)	\$ (38,353)	\$ (1,617)	\$ 148,805	\$ -	\$ -
Dues as a % of Total Revenue	100.0%		100.0%		100.0%	#DIV/0!	#DIV/0!
# of Permanent Staff	15		14		14	12	12
Payroll Exp as % of Total Exp	24%		17%		24%	#DIV/0!	#DIV/0!
Net Income as % of Revenue	-18%		-19%		37%	#DIV/0!	#DIV/0!

*This financial statement is produced directly from WSAC's MIP Fund Accounting Software through DrillPoint Reports.

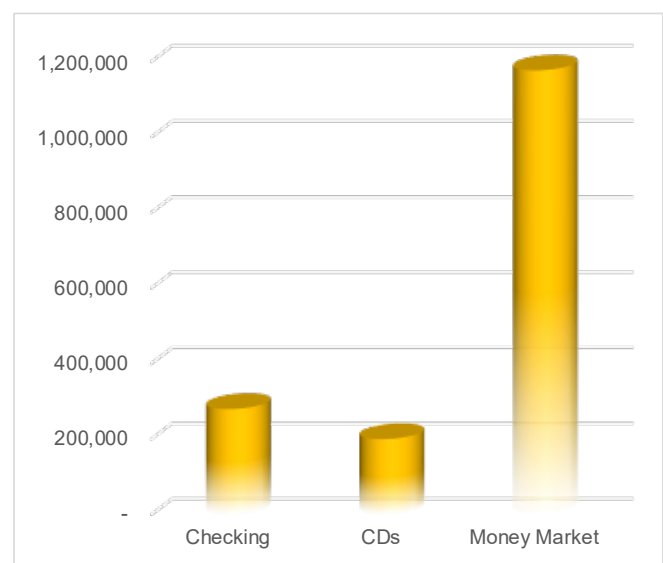
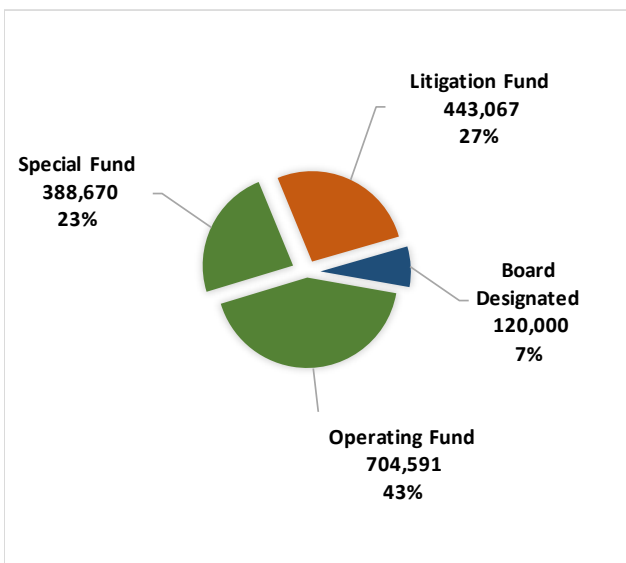
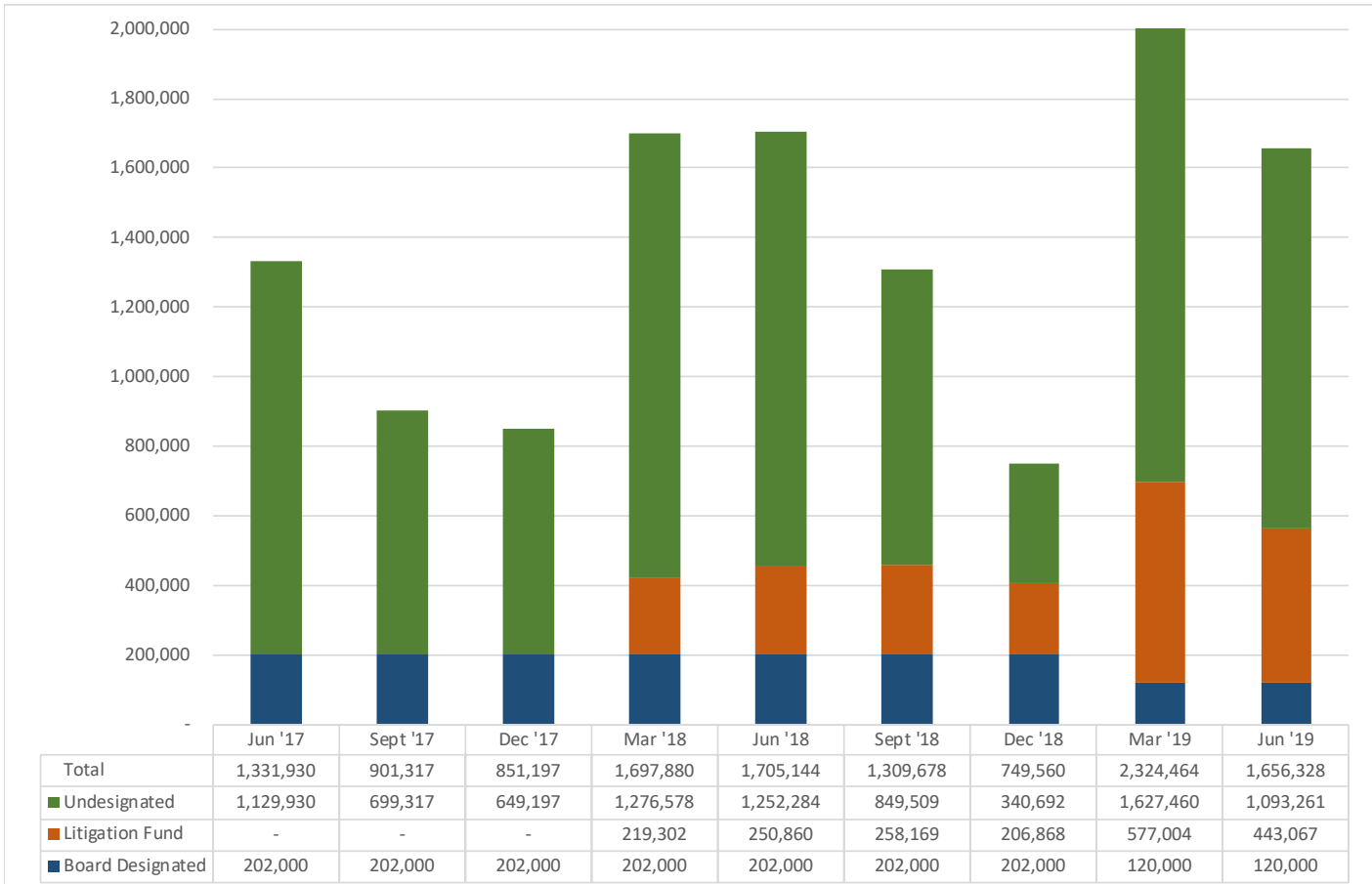
Actual vs. Budget in Summary							
For the Current Ending Period and 3 Years Prior							
All Funds	Total Budget	Budget 6/30/2019	Actual 6/30/2019	Variance (unfavorable)	12/31/2018	12/31/2017	12/31/2016
Revenue							
Dues	\$ 1,925,195	\$ 962,598	\$ 962,599	\$ 1	\$ 1,891,281	\$ 1,268,294	\$ 1,327,860
Business Partner Fees	-	-	650	650	650	300	-
Special Assessments	35,000	17,500	17,500	-	35,000	216,750	73,300
Affiliate Assessments	628,204	314,102	283,474	(30,628)	591,153	636,061	434,773
Contract Services	724,099	362,050	211,961	(150,088)	625,293	600,567	575,949
Conferences and Events	159,000	-	53,380	53,380	136,438	228,431	142,460
Marketing and Royalties	229,500	116,000	87,880	(28,120)	194,096	209,651	197,787
Other Miscellaneous Revenues	1,000	250	-	(250)	4	-	1,054
Interest Earnings	5,000	2,500	10,956	8,456	6,116	3,350	512
Total Revenue	\$ 3,706,998	\$ 1,774,999	\$ 1,628,399	\$ (146,600)	\$ 3,480,032	\$ 3,163,404	\$ 2,753,695
Operating Expense							
Payroll and Benefits	\$ 2,050,574	\$ 1,002,135	\$ 907,575	\$ 94,560	\$ 1,561,451	\$ 1,568,421	\$ 1,401,401
Meetings, Travel and Hosting	209,100	125,850	121,373	4,477	232,468	205,801	219,892
Conferences and Events	159,000	6,000	63,961	(57,961)	168,181	198,577	136,948
Contract Services	638,634	319,317	265,138	54,179	737,132	639,420	522,544
Professional Services Other	485,500	241,000	287,178	(46,178)	312,666	243,369	143,432
Technology and Telecom	58,399	30,450	35,813	(5,363)	53,486	45,318	48,864
General Operating	169,700	99,750	107,484	(7,734)	169,891	156,267	174,496
Total Operating Expense	\$ 3,770,907	\$ 1,824,502	\$ 1,788,521	\$ 35,980	\$ 3,235,274	\$ 3,057,174	\$ 2,647,577
Changes in Net Assets	\$ (63,909)	\$ (49,503)	\$ (160,122)	\$ (110,620)	\$ 244,757	\$ 106,230	\$ 106,118
Dues as a % of Total Revenue	51.9%		59.1%		54.3%	40.1%	48.2%
# of Permanent Staff	15		14		14	12	12
Payroll Exp as % of Total Exp	54%		51%		48%	51%	53%
Net Income as % of Revenue	-2%		-10%		7%	3%	4%

*This financial statement is produced directly from WSAC's MIP Fund Accounting Software through DrillPoint Reports.

Key factors for changes in WSAC's income and expenses between 2016 and 2019:

- 2019 shows the full year budgeted and only two quarters of actual activity compared to a full year of activity for the prior years.
- Affiliate assessment revenues are based on actual expenses from the affiliates WSAC manages (recorded within Operating Expense) with a 12% overhead charge added.
- Payroll and Benefits - The increase in staff from 2017 to 2018 with no corresponding increase in expense is due to one position remaining unfilled for 9 months as well as turnover of four positions in 2018 that remained unfilled for anywhere from one to four months.
- Professional Services Other – The 2017 increase from 2016 is due to Special Assessment projects (can be found in related revenue) including a Media Campaign, Columbia River Treaty, PILT, and Coastal Counties.

Total Cash & Investment Position - All Funds
For The Quarter Ended June 30, 2019



September 20, 2019

TO: WSAC Board of Directors

FROM: Eric Johnson, Executive Director

PREPARED BY: Derek Anderson, Director, Communications and Member Services

SUBJECT: Communications and Member Services Division Report

Communications

Website

On Tuesday, September 17, WSAC's new website went live at www.wsac.org. The website redesign has been a yearlong project in partnership with Spry Digital Marketing. Project goals included: enhanced experience on mobile devices, simplify flow and reduce layers, develop resources for the general public, and incorporate WSAC's new branding. The website is in testing and design edits for 30-days while live and WSAC members are encouraged to visit the site and provide feedback to info@wsac.org.

Courthouse Pass

Phase two of WSAC's *I Heart Counties* campaign began in early September with the release of the Courthouse Pass. Supplies were mailed to every courthouse and WSAC Members as well as independent elected officials and county staff are encouraged to visit your County Clerk of the Board to pick up your copy. The passport promotes visiting all of Washington's 39 county courthouses and to collect a stamp. To learn more about this campaign, visit www.wsac.org/explore.

2019 Fall Conferences

CMS staff are supporting the following affiliate/partner conferences this fall with estimated attendance at over 600 attendees. Agenda items include professional development as well as business meetings and networking opportunities.

County Auditors (WSACA) Recording & Licensing – Pierce County – Sept. 9-12, 2019
Washington State Environmental Health Meeting – Chelan County – October 16-18, 2019
County/City Information Systems (ACCIS) – Whatcom County – October 21-25, 2019
County Leaders Conference – Spokane County – November 19-21, 2019

WSAC Partnerships

WSAC has entered into a new one-year marketing agreement with Omina Partners (formerly known as U.S. Communities). The new agreement reduced projected revenue for WSAC by \$30,000 and has eliminated a number of sales goals and benchmarks used during our two-year pilot agreement. A number of other County and City Associations received similar agreements for 2020.

Appointments to Statewide Boards & Commissions

The Governor is expected to make a number of appointments in the month of September. A full report will be provided at the November Board of Director's meeting.

September 20, 2019

TO: WSAC Board of Directors and Alternates

FROM: Eric Johnson, Executive Director

PREPARED BY: Mellani McAleenan, Director, Government Relations & General Counsel

SUBJECT: Policy and Legislative Relations Report

Jaime Bodden - Managing Director, Washington State Association of Local Public Health Officials

- **June conference:** WSALPHO's summer conference was held in June in Leavenworth, Washington. Over 100 members from 30 local health jurisdictions as well as state agencies were in attendance. Roughly 20% of attendees were first time attendees and new staff within local public health.
- **Strategic Plan:** In early 2019, WSALPHO began its strategic planning process. A draft plan was shared with the membership during the June summer conference for input with the final draft currently being out for feedback. The final draft will be approved in November.
- **2019 Work:**
 - WSALPHO jointly hosted a wildfire smoke webinar overviewing the new Department of Health guidance on hazardous air notifications. Access to local communication templates and materials are available on the WSAC website under the wildfire resource page.
 - WSALPHO approved the formation of the communicable disease standing committee. This group will focus on developing statewide strategies on current and emerging communicable disease work.
 - Rule revisions: several administrative rules are currently open under the State Board of Health. Local health jurisdictions are working to provide feedback into food safety, school immunizations, notifiable conditions, and on-site sewage systems.
- **Foundational Public Health Services:** As a member of the governmental public health system, WSALPHO is working on implementing 2019 FPHS policy and facilitating local discussions on FPHS appropriations and 2020 supplement budget requests
 - The governmental public health system will be submitting a joint supplemental decision package this upcoming session which includes:
 - Technical Fix: addressing the budget shortfall due to overestimated vapor tax revenue. Fund from the technical fix will be distributed out to local health jurisdictions to fill capacity gaps and the state board of health. (Submitted by Department of Health)
 - Communicable disease work: focusing on addressing the Governor's Directive to eliminate Hepatitis C in Washington State and strengthening local and state outbreak response capability.
 - Environmental health: focusing on the public health impacts to climate change including hazardous air and harmful algal blooms.

Jane Wall – Managing Director, Washington State Association of County Engineers

- Jane returned to work on August 5 after 12 weeks of maternity leave.
- Jane has continued her visits with county-engineers. Since returning Jane has traveled to Chelan, Lincoln, Stevens, Ferry, Clark and Mason counties.
- Jane has been working to develop and finalize the County Engineer portion of the County Leader's Conference agenda. During the CLC meeting county engineers will consider a new dues schedule, hear from representatives with the National Association of County Engineers, the County Road Administration Board, WSDOT, the Transportation Improvement Board, the Freight Mobility Strategic Investment Board, and the Transportation Commission, and receive important updates from their Board of Directors.
- Jane has begun developing the County Engineer's 2020 legislative agenda. WSACE again plans to pursue a federal fund swap program of Surface Transportation Program (STP) dollars. Efforts in 2019 were not successful. The engineers are currently considering other legislative initiatives and will make decisions later in the fall on what, if any, to pursue.
- Jane continues to be actively involved and engaged with her work on, and with, several boards, including the Capital Projects Advisory Review Board (CPARB) and the Infrastructure Assistance Coordinating Council (IACC).
- Jane recently attended the American Public Works Association's National PWX Expo in Seattle, WA. Over 6,000 public works professionals and vendors from around the country convened in Seattle for 4 days of learning and networking. It was an incredibly successful event for Washington's APWA chapter.
- Jane continues to oversee the WSDOT fuel tax study money contracts. WSAC is expecting to spend the bulk of the \$1.1 million on county culvert inventories. WSAC has hired a contractor to lead the effort, which will take place over the next two years. WSAC hopes to have a significant number of county fish blocking culverts, specifically in the 14 county injunction case area, inventoried by the end of the biennium. However, the magnitude of the project is not yet known and is expected to carry into 2021-2023.
- Jane continues to be very engaged with the County Road Administration Board, providing monthly updates during their regular board meetings. She will also be both a participant and presenter during their December County Engineer Training.
- Jane also continues to engage regularly with WSDOT, meeting monthly with the Director of Local Programs. She also continues facilitate STP spending conversations and coordination with WSDOT and the 22 Lead County agencies.

Juliana Roe - Policy Director, Human Services, Justice, and Public Safety

- Guiding counties through the implementation of HB 1406 which provides funding for affordable housing.
- Monitoring affordable housing and homelessness issues.
- Developing behavioral health priorities with ACHS.
- Monitoring the Sentencing Guidelines Commission as they develop proposed modifications to the current sentencing guidelines.
- Monitoring Uniform Guardianship Act at Law and Justice Committee
- Attended the Washington Behavioral Healthcare Conference in Portland.
- Attended the NACO Western Interstate Region in Spokane, with sessions regarding affordable housing, the opioid epidemic, mental illness and the justice system, veterans, and land use.

Paul Jewell – Policy Director, Water, Land Use, Natural Resources

- Continuing to serve on DNR's Solutions Table to develop revenue options for counties impacted by the Marbled Murrelet Long Term Conservation Strategy (LTCS). Planning to begin a study to better understand the financial impacts on various county taxing districts resulting from the implementation of the preferred alternative as outlined in the environmental impact statement for the LTCS. Fundraising for the study is nearly complete and work is currently underway to develop a request for qualifications for selection of a consultant.
- Recently invited to join the Manufactured Home Communities work group facilitated by the Department of Commerce. The charge of the group is to develop proposals for code and legislative changes that will

result in the preservation of existing manufactured home communities and may also make it easier to site and develop new ones.

- Working with WACSWM members (solid waste affiliate) to develop and finalize a short-term strategic plan and guiding principles document.
- Recently organized a panel of planning professionals with WSACRPD members (planning affiliate) for a House Local Government Committee work session in Federal Way. The panel included urban and rural counties from eastern and western Washington. Panel members addressed issues and questions from the committee over a three-hour period.
- Reviewed and studied the report from the Ruckelshaus Institute, GMA – The Roadmap to Washington’s Future. Attended multiple presentations on the results of the report and currently collaborating with other stakeholders on strategies to develop potential legislation that is in line with the results of the report.
- Organized a panel for a multi-agency sponsored Housing Forum. Forum was attended by a couple hundred housing advocates, policy staff, industry representatives, and legislators. Followed-up with several stakeholders and currently discussing ideas for mutually beneficial legislative proposals.
- Currently meeting with agencies and receiving and reviewing agency-request legislative proposals for the 2020 session.
- Had discussions with WDFW regarding the release of the PHS for Riparian Ecosystems, Volume 2 guidance document. Have been granted the opportunity to review the final draft prior to it being published. It is expected that the final draft will be available any day.
- Attended three different legal seminars, including shoreline permitting, solid waste issues, and water resources.
- Attended the NACO Western Interstate Region in Spokane, with sessions regarding affordable housing, the opioid epidemic, mental illness and the justice system, veterans, and land use.

Mellani McAleenan – Director of Government Relations

- Testified before House State Government Committee regarding the 2020 Census
- Monitoring rulemaking process and comments submitted regarding the Department of Labor and Industries proposed overtime and salary basis rules
- Attended Association of Washington Cities conference, including the House City and County Champion Caucus event honoring Local Government Committee Chair Representative Gerry Pollet and former county commissioner Representative Keith Goehner
- Worked with policy staff and the LSC co-chairs to develop and begin implementing a slate of action items resulting from May’s Board and LSC planning meetings.
- Attended a seminar on public records hosted by the Office of Attorney General in Lynnwood
- Attended the WAPA summer training in Chelan
- Attended the Housing Forum hosted by WSAC jointly with AWC, AWB, and others in Bellevue
- Presented at the 2019 Inland NW State of Reform Health Policy Conference
- Monitoring the Tax Structure Workgroup formation
- Attended NACO Knowledge Forum in Washington, DC
- Reviewing agency request legislation

Mike Hoover - Contract Lobbyist

- Monitoring discussions of the Joint Select Committee on Pension Policy and the Law Enforcement Officers and Fire Fighters Retirement Board
- Testified before the House Labor and Workplace Standards Committee regarding the counties’ position on interest arbitration.

Brynn Brady - Program Consultant, Coastal Counties Caucus

The following items have been covered to ensure coastal county interests and priorities were brought forward to the Legislative Steering Committee, state and federal agencies, tribal nations and other key stakeholders:

- Support WSAC members serving on PSP Boards and Councils
- Provide input and developed official WSAC responses and recommendations to the Chinook Implementation Plan and Action Agenda updates
- Represent and/or coordinated representation in PSP meetings and other state efforts that impact communities along the Puget Sound and Pacific coast
- Host and facilitate discussions on proposals that impact the coast and Puget Sound, specifically proposals regulating Hydraulic Project Approvals, Shoreline Management Act, ocean vessels.
- Monitor and report on Puget Sound Partnership efforts that involved county policy interests to WSAC policy staff and the County Coastal Caucus including the Action Agenda Update, Southern Resident Killer Whale Task Force, legislative priorities
- Plan and coordinate Coastal Caucus annual meeting at the WSAC Leaders Conference
- Participate in national Puget Sound Day on the Hill
- Prioritize Puget Sound Recovery and Protection in WSAC Federal Issues Agenda
- Advocate for increased investments in the Capital and Transportation Budgets for critical habitat restoration and acquisition projects including priority culvert removal projects identified by the Fish Barrier Removal Board
- Track and participate in any contaminant discussions that consider increasing state water quality standards or making changes to the implementation and enforcement of permits associated with the National Pollutant Discharge Elimination System

Neil Aaland - Program Consultant

WDFW/WSAC LIAISON PROJECT

Project Coordination

- Coordinated WDFW attendance (Regional Director Steve Pozzanghera) at Columbia River Caucus meeting in Moses Lake on June 6
- As follow-up from meeting, reviewed latest information on cougar management and wolf management
- Prepared for meeting by reviewing comments from 2018 survey of commissioners on WDFW issues
- Reviewed information for BPAG webinar on budget/legislative outcomes from 2019 legislative session
- Participated in BPAG webinar on May 28
- Arranged for WDFW attendance at Columbia River Caucus meeting in Moses Lake on June 6
- Reviewed agenda and budget impacts sheet for April BPAG meeting; reviewed meeting notes following the meeting
- Reviewed WDFW budget information resulting from Legislature

Policy Development

- Reviewed outcomes of WDFW budget request

Communication/Outreach

- Contacted WSAC program consultant Brynn Brady regarding WDFW update for upcoming Coastal Caucus meeting/call
- Contacted Washington Chapter of American Planning Association about their fall conference (might be a potential slot for WDFW)

COLUMBIA RIVER CAUCUS PROJECT

Project Coordination

- Reviewed last information info on drought (webpage with updated information)
- Participated in Monday July 9 meeting of Ecology's Water Resources Advisory Committee, reviewed information from meeting
- Updated WSAC information on current membership for county in CR-PAG
- Discussed Yakima County participation with Commissioner Mike Leita
- Initial discussions on November WSAC conference agenda topics
- Arranged for lunch at CR Caucus meeting

- Traveled to and provided staff support for June 6 meeting of Columbia River Caucus (held in Moses Lake)
- Reviewed updated info on drought declarations, presented information to CR Caucus
- Discussed CR-PAG agenda topics with CR Caucus members
- Attended June 10 meeting of Ecology's Water Resources Advisory Committee, reviewed information from meeting
- Paid for room rental, lunch for CR Caucus meeting
- Prepared draft and final meeting notes for meeting
- Developed agenda topics for CR Caucus meeting later in August
- Conferred with Chair McCart and decided to cancel August meeting
 - Contacted venue and caterer to cancel arrangements
- Initial discussions on November WSAC conference agenda topics

Policy Development/Coordination

- Researched possible venues for meeting with BC Local Government Committee; looking at potential coordination with November Pacific Northwest Economic conference in Seattle
- Reviewed new policy POL-1060 from Ecology WRP regarding recission/relinquishment of water rights
- Reviewed e-mails from British Columbia Local Government Committee (LGC) regarding a potential joint meeting; discussed with Chair Wes McCart
- Reviewed policy information for September meeting of Ecology's Water Resources Advisory Committee (WAC), including water reservation for McNary/John Day pool
- Reviewed updated drought information
- Reviewed draft guidance for watershed restoration grants – upcoming

Communication/Outreach

- Forwarded information from OCR on how draft interpretive statements are memorialized by Ecology
- Contacted BC staff member to discuss potential joint meeting in November

CULVERT INVENTORY PROJECT

Outreach to Counties

- Continued contacting counties in case area to get more responses to survey and reviewed survey responses
- Strategized on next steps for counties, began following up from counties interested in getting help with inventories
- Attended county engineers meeting in Blaine, WA on June 19 and reviewed survey results with audience
- Followed up with counties expressing interest in receiving help; will confirm interest in several weeks

Other

- Met with Eric Johnson to discuss status, goals for biennium
- Prepared for 8/1 meeting with WDFW on assistance to counties
- Met with Jane Wall to update her on status
- Met with WDFW to receive updates on their costs to conduct inventories

Prepare Report

- Prepared report on project (including scope of work for phase 2)

Scott Swanson - Timber Consultant

- Attend, support our representative (Commissioner Bill Peach), participate, and testify at Board of Natural Resource (BNR) meetings. Main topic of interest for counties continues to be the Revised Draft EIS (RDEIS) on marbled murrelets and the Sustainable Harvest Calculation (SHC). The Final EIS and the SHC should be covered during the October and November meetings, respectively. Also, monthly land transfer and timber sale packet approvals are analyzed. Normally, unless an individual timber county asks for our assistance, we rely on their lead in these areas. The BNR have also been petitioned recently by a citizen group to consider climate change when making all their future decisions. That topic and possible protocol has started to be discussed during the past meeting and will be a major topic in 2020.
- Attend, support our representative (previously Commissioner Janicki but waiting for our new candidate to be approved by the Governor), participate, and testify at Forest Practices Board (FPB) meetings. Main issues at this time continue to center around water typing in both Fish Habitat (Type F) and Non-Fish Habitat (Type N) waters. All issues related to Clean Water Assurances (CWA) are the most important to this regulatory board at this time. It would be helpful if the new county representative be appointed before the next meeting in November 2019.
- Participate as the voting member for the counties on the Timber, Fish, Wildlife (TFW) Policy committee. This committee is a consensus-based group that is part of the Adaptive Management Program under the Forest Practices Act and the Forest & Fish HCP of the Department of Natural Resources (DNR). Water Typing (both Type F & Type N) are under consideration at this time. A number of CWA research studies are, or will be, presented to the TFW Policy group during this year or by the end of next year.
- Water Typing Sub-group of the FPB. Attend these meetings, as this sub-group considers possible solutions to the Water Typing issue in the forested landscape.
- Attend and monitor the Cooperative, Monitoring, Evaluation and Research (CMER) meetings each month. This group is the third of the three regulatory committees or boards that make up the Adaptive Management Program for the state and are all DNR-administered groups. It is the research arm of the Forest & Fish program. WSAC does not have a voting member on this committee but I am allowed to attend their meetings to monitor their efforts. They are working on unstable slope, water typing, covered species genetics, wetland delineation, and riparian protection schemes at this time to give you an idea of their on-going efforts.
- Wildlife Working Group participant - This group is currently discussing the rules on non-federal land to protect the marbled murrelet. This group was formed by the FPB but is directed by the WA Department of Fish & Wildlife and each stakeholder caucus of the TFW program is represented. We hope to get a consensus recommendation to the FPB during 2020.
- Support Commissioner Lannen and Paul Jewell on Timber County issues. Currently, raising funds and deciding how to proceed on an Analysis of the Financial Impacts of the Marbled Murrelet rules on counties and taxing districts.
- Continue to monitor the PILT and SRS calculations both state and federal with different agencies.
- Continue to monitor Fire and Forest Health efforts by agencies in the state of WA.